

Regulatory Committee

14 June 2023

Time 10.05 am **Public Meeting?** YES **Type of meeting** Licensing
Venue Committee Room 5, Ground Floor - Civic Centre

Membership

Chair Cllr Zee Russell (Lab)
Vice-chair Cllr Rashpal Kaur (Lab)

Labour

Cllr Greg Brackenridge
Cllr Asha Mattu
Cllr Gillian Wildman
Cllr Val Evans
Cllr Jane Francis
Cllr Tersaim Singh

Conservative

Cllr Jonathan Crofts
Cllr Bob Maddox

Quorum for this meeting is three Councillors.

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Agenda

Part 1 – items open to the press and public

- | <i>Item No.</i> | <i>Title</i> |
|-----------------|--|
| 1 | Apologies for absence |
| 2 | Declarations of interest |
| 3 | Minutes of previous meeting (Pages 1 - 2)
[To approve the minutes of the previous meeting held on 29 March 2023 as a correct record]. |
| 4 | Matters arising
[To discuss any matters arising from the minutes of the previous meeting]. |
| 5 | City of Wolverhampton Council Health and Safety Statutory Service Plan 2023 - 2024 (Pages 3 - 24)
[To approve the proposed Health and Safety Statutory Plan 2023 – 2024]. |
| 6 | Review of Fees and Charges for Street Trading Consents (Pages 25 - 48)
[To approve the proposed Street Trading Consent Fees]. |
| 7 | Review of Decision Making in 2022 - 2023 and the Scheme of Delegation for 2023 - 2024 (Pages 49 - 164)
[To endorse and approve the proposed decision-making process and proposed delegations]. |

Regulatory Committee

Minutes - 29 March 2023

Attendance

Members of the Regulatory Committee

Cllr Phil Page (Chair)
Cllr Rashpal Kaur (Vice-Chair)
Cllr Celia Hibbert
Cllr Anwen Muston
Cllr Rita Potter
Cllr Andrew Randle

Employees

Chris Howell	Commercial Regulation Manager
Donna Cope	Democratic Services Officer
David Abel	Solicitor

Part 1 – items open to the press and public

Item No. *Title*

1 **Apologies for absence**

Apologies were received from Councillor Jaspal, Councillor Dalton, Councillor Wildman, Councillor Crofts, and Greg Bickerdike, Licensing Manager.

2 **Declarations of interest**

There were no declarations of interest made.

3 **Minutes of previous meeting**

Resolved:
That the minutes of the meeting of the Regulatory Committee held on 8 March 2023 be confirmed as a true record and signed by the Chair.

4 **Matters arising**

There were no matters arising.

5 **Review of Fees and Charges for Hackney Carriage and Private Hire Licensing functions for 2023-2024**

Chris Howell, Commercial Regulation Manager, presented the report: Review of Fees and Charges for Hackney Carriage and Private Hire Licensing functions for 2023-2024. The report outlined the proposed fees and charges relating to Hackney Carriages, Private Hire vehicles, drivers and operators' licences, and related licensing functions, from 1 April 2023.

The Commercial Regulation Manager provided an overview of the proposed changes and explained the rationale for these changes. It was noted that due to a large increase in demand for private hire driver licences, fees would be significantly reduced in order to reduce the surplus of the licensing reserve.

Members of the Committee welcomed the reduction in fees and thanked officers for their efforts in achieving this.

Councillor Muston moved the recommendations within the report and Councillor Potter seconded the recommendations.

Resolved:

That Members of the Regulatory Committee:

1. Approved the proposed fees and charges with effect from 1 April 2023.
2. Approved the abolition of one-year licences for private hire vehicles aged over ten years, to deliver administrative savings.
3. Noted that the reduction in fees was expected to reduce the surplus of the licensing reserve.
4. Noted that six-month licences for Hackney Carriages would be withdrawn.

The Chair closed the final meeting of the Municipal Year by thanking Members and officers for their support throughout the previous twelve months. The Committee reciprocated it's thanks to the Chair.

Report title	Health and Safety Statutory Plan 2023 - 2024		
Wards affected	All		
Accountable director	John Roseblade, Director of Resident Services		
Originating service	Commercial Regulation		
Accountable employee	Emma Caddick	Service Manager – Environmental Health	
	Tel	01902 554320	
	Email	Emma.caddick@wolverhampton.gov.uk	
Report to be/has been considered by	Councillor Craig Collingswood, Cabinet member for City Environment	2 June 2023	
	Climate Change Leadership Team	30 May 2023	

Recommendation for decision:

The Regulatory Committee is recommended to:

1. Approve the proposed Health and Safety Statutory Plan 2023 - 2024

1.0 Purpose

- 1.1 To inform the Regulatory Committee of the legal requirement to produce a Health & Safety Statutory Plan.
- 1.2 To seek Regulatory Committee approval for the 2023 - 2024 Health and Safety Statutory Plan. The proposed plan is attached at appendix 1.

2.0 Background

- 2.1 The Council is responsible for protecting the health, safety, and welfare of people at work in Wolverhampton and to safeguard others, principally members of the public, who may be exposed to risks from the way that work is carried out; either in Wolverhampton, or by employers whose managerial control is based in Wolverhampton. This responsibility is shared with the Health and Safety Executive and the Care Quality Commission. The Health and Safety (Enforcing Authority) Regulations 1998 determine who is responsible for whom at what premises.
- 2.2 Traditionally Local Authorities would have delivered their responsibilities through thorough proactive inspection programmes as well as reacting to reports of near misses, accidents and complaints of poor health and safety standards. Over recent years following changes in guidance, 'LAC67/2 – Setting Local Authority Priorities and Targeting Interventions', from the HSE, proactive inspection has been reduced to only the highest risk businesses. This risk is assessed on; confidence in management, safety performance, health performance and welfare needs compliance. Other businesses would only be contacted proactively via national planning priorities, to raise awareness by providing advice and education based on the HSE's most current regulatory intelligence used to help local authorities target their activity in areas that deliver key elements of the wider GB strategy for the health and safety regulatory system. Businesses could still receive reactive inspection following reports of near misses, accidents and complaints of poor health and safety standards.
- 2.3 The HSE provides the list of 'Activities/ Sectors for proactive inspection by Local Authorities', only those sectors listed can be inspected and the inspection is limited to the high-risk activities detailed.
- 2.4 Furthermore, under Section 108 of the Deregulation Act 2015 the Local Authority is required to consider the promotion of economic growth when exercising regulatory functions. Regulatory action is only taken when needed and any action taken must be proportionate.
- 2.5 The Health and Safety Statutory Plan is a requirement under the 'National Local Authority Enforcement Code for Health and Safety at Work'. This code is mandatory guidance issued by the Health and Safety Executive under Section 18 of the Health and Safety at

Work Etc. Act 1974. The Health and Safety Statutory Plan is one of two statutory service plans implemented by Commercial Regulation Services. The Health and Safety Statutory Plan is a commitment to delivering the service including the resources that will be allocated and creates a standard against which the service can be audited.

- 2.6 The Health and Safety Statutory Plan for 2023 - 2024 details the resources allocated, priority areas of activity and a reduced number of proactive inspections.
- 2.7 The plan also highlights the key achievements achieved for 2022 – 2023, which included: a Stress and Mental Health awareness campaign, to prevent and support good mental health at work; advice to businesses on the safe use of inflatables and other amusement devices; written and verbal advice to businesses on outdoor electrical safety ahead of the Queen's Jubilee and Commonwealth Games. Proactive inspections of larger warehouse distribution centres and wholesale sites were also undertaken based on intelligence concerning workplace transport, and over 143 requests for service were responded to. A total of six improvement notices, seventeen prohibition notices, and one simple caution were issued during this time.

3.0 Progress

- 3.1 The Health and Safety Statutory Plan is a Statutory document and is required to be produced annually. The plan sets out the priorities for the Service and is available for members of the public to view so that they are aware of what the authority is doing to safeguard people.
- 3.2 It is requested that the Regulatory Committee approve the 2023 - 2024 Health and Safety Statutory Plan.

4.0 Financial implications

- 4.1 The overall resource provision required to deliver the requirements of the plan fall within the Resident Services portfolio.
- 4.2 The approved budget for the Environmental Health Service 2023 - 2024 is £682,900, which includes the provision of the Health and Safety service. It should be recognised that a wide range of other non-health and safety related services are delivered within this budgetary provision. The level of resource available for the provision of health and safety activities covered by the statutory plan is currently in the region of £84,800. This is monitored through the Council's routine quarterly revenue monitoring process.

[SB/15052023/I]

5.0 Legal implications

- 5.1 It is a legal requirement to produce a Health and Safety Statutory Plan.

- 5.2 Health and safety enforcement is a function which must not be the responsibility of an authority's executive. Functions under any of the "relevant statutory provisions" within the meaning of Part 1 of the Health and Safety at Work etc Act 1974, fall to the Licensing Committee to approve.
- 5.3 Under Section 18 of the Health and Safety at Work etc Act 1974 the Authority is required to make "adequate arrangements" for the enforcement of health and safety within the City. The production of an annual service plan is a mandatory requirement of the guidance to this obligation. The endorsement of the plan is the responsibility of the Licensing Committee.
- 5.4 Failure to produce or deliver the statutory plan may result in measures being taken against the authority.
[DA/17/05/2023/3]

6.0 Equalities implications

- 6.1 The Health and Safety Statutory Plan aligns the support and enforcement activities of the Commercial Regulation Service with HSE guidance, all activity is intelligence/ risk based and activity is only undertaken where necessary.
- 6.2 All regulatory activity is undertaken in accordance with the Black Country Regulators Operating Framework, previously approved by Cabinet.
- 6.3 Any prosecutions are taken in accordance with the Home Office Code for Crown Prosecutors, which includes an evidential and public interest test. The evidential test is undertaken by Legal Services and final approval for prosecution is via the Head of Service.

7.0 All other Implications

- 7.1 Implementation of the Health and Safety Plan and the subsequent inspection of businesses within the City helps to ensure that businesses comply with the law and protect the health, safety and welfare of their employees, and any other individual who may be exposed to risks from the way that work is carried out. All work undertaken by the Service is aimed at securing the health and wellbeing of residents and visitors to the City.

8.0 Schedule of background papers

- 8.1 Regulatory Committee - 15 June 2022 - Health and Safety Statutory Service Plan 2022 – 2023

9.0 Appendices

- 9.1 Appendix 1: City of Wolverhampton Council Health and Safety Statutory Service Plan.

Health and Safety Statutory Service Plan

2023 – 2024



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Introduction

This is the City of Wolverhampton Council's Health and Safety Service Plan, dedicated to the health and safety enforcement function. It covers all elements of responsibilities relating to premises and functions falling within this Council's remit for health and safety enforcement as encompassed within the Health and Safety (Enforcing Authority) Regulations 1998.

The Health and Safety Service Plan is an expression of this Council's commitment to Health and Safety Enforcement and is a requirement of the Health and Safety Executive (HSE) as the body that monitors, audits, and broadly sets Councils' activities on health and safety enforcement. It also plays a vital role towards contributing to the Council Plan, and the Council's vision for 2030. The format and content of this service plan incorporates mandatory guidance issued by the HSE under Section 18 of the Health and Safety at Work etc. Act 1974. This is the standard which, local authorities must reach in relation to their priorities.

Health and Safety has undergone dramatic change over recent years. Through its actions via LA Code of Practice 67/2 (Revision 12) (LAC 67/2) and modifications to the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR). Health and Safety enforcement is confined to distinct nationally applied high-risk areas or local intelligence-based enforcement. Consequently, the nation-wide number of inspections has fallen dramatically to around 5% of what they were. There is no longer a legal requirement to register premises for health and safety enforcement and local authorities must rely on local 'intelligence information' to root out poor practices. It is against this backdrop that local authorities must now perform. Local authorities are able to respond to matters of evident concern and have done so where there is a serious risk of personal injury.





For 2023-2024 The City of Wolverhampton Council health and safety team will follow the national LA Code of Practice – LAC 67/2. This includes national priorities such as work-related stress and mental health and electricity in hospitality settings, amongst others. The Service will continue to investigate workplace accidents in keeping with national selection guidance that identifies which accidents and incidents are worthy of investigation and those which are not.

During the financial year for 2022 – 2023, 315 leaflets were emailed and or distributed on site to commercial catering premises regarding the importance of ensuring that any gas installations and appliances are maintained in a safe condition. 586 premises were written to regarding the safe use of bouncy castles and other inflatable amusement devices, ahead of the Queen's Jubilee and Commonwealth Games, and 586 leaflets were distributed to Hospitality and Entertainment Settings regarding electrical safety, including the use of outdoor areas, and duties to maintain equipment in a safe condition.

Following local intelligence, a leaflet was produced and distributed via email to 287 Nail Bars and Beauty Salons providing practical advice on how to avoid the spread of infection in a salon, undertaking a risk assessment, and included a checklist of things to consider.

A Stress and Mental Health awareness campaign was launched, to prevent and support good mental health at work. A news letter, which included a leaflet was sent to over 5,000 businesses and their employees, providing access to a free on-line webinar, including advice on risk assessments, tools and practical guidance.

The health and safety team continue to undertake and fulfil the roles and responsibilities of the Council in undertaking statutory duties at qualifying sports grounds across the city, working in conjunction with partner agencies, to ensure that reasonable steps are taken to ensure that all people are protected from physical harm or injury.

Emma Caddick
Service Manager, Environmental Health

1.0 Aims and Objectives

- 1.1** To protect the health, safety, and welfare of people at work in Wolverhampton and to safeguard others, principally members of the public, who may be exposed to risks from the way that work is carried out. The Environmental Health Service will follow the National Local Authority Enforcement Code. This code defines 'adequate arrangements for enforcement' of health and safety legislation at premises, which is requirement under section 18 of the Health and Safety at Work Act 1974.
- 1.2** The service will prioritise their work based on the national priorities set by the HSE, with the key objective to focus on the safety of the workforce and protect them from work related ill health.
- 1.3** Proactive inspection will only be used for high risk premises or where intelligence suggests that risks are not being effectively managed.
- 1.4** Staff will follow the incident selection criteria set by the HSE to determine whether to investigate accidents, incidents, and cases of ill health.
- 1.5** Education plays an important part in improving health and safety standards where local intelligence identifies sector issues we will consider undertaking a proactive awareness campaign subject to resources.
- 1.6** Staff will support the Primary Authority Principle.
- 1.7** Staff will refer to the Black Country Local Authorities Enforcement policy and the Enforcement Management Model issued by the HSE when undertaking health and safety enforcement.



2.0 Scope of the Health and Safety Service

2.1 The role of this service is to support, encourage and advise and where necessary to hold to account businesses to ensure that they manage their occupational health and safety risks. This will be through:

- Provision of advice, investigating complaints and accidents and inspection only where specifically identified.
- Acting as responsible authority in relation to the Licensing Act 2003 applications and as consultee in relation to relevant planning and building control applications.
- Acting as the responsible authority on behalf of the Council in relation to statutory duties as mentioned in the Safety of Sports Grounds Act 1975 (as amended) and the Fire Safety and Safety at Places of Sport Act 1987 at each of our four qualifying sports grounds.
- Commenting on proposed health and safety legislation, codes of practice, guidance, and other official documents as necessary and as requested.
- Promoting and enforcing as necessary the provisions contained in the Health Act 2006, relating to smoke free workplaces and vehicles.
- Identification of cosmetic body piercing activities (acupuncture, tattooing, semi-permanent skin colouring, cosmetic piercing, and electrolysis) requiring registration and prepare them for the issue of registration.

2.2 The team is available from 9:00 am – 5pm. Monday to Thursday and 9:00 am – 4.30 pm on Friday. Out of Hours interventions are carried out where required.

2.3 Informal arrangements are in place for contacting senior officers regarding matters arising outside of normal working hours e.g., accidents and incidents.



3.0 Service Delivery

- 3.1** The Health and Safety Executive has published a range of guidance for LA's to create a targeted regulatory programme.
- 3.2** In May 2013 the HSE published the National Local Authority Enforcement Code (The Code). The Code provides Local Authorities (LA) with guidance on intervention and enforcement programmes so that LA regulators take a consistent and proportionate approach to their regulatory interventions. It also sets out the Government expectations of a risk-based approach to targeting health and safety interventions and enforcement.
- 3.3** The Code provides LA's with a principles-based framework that focuses regulatory resources on the basis of risk via a range of different regulatory techniques and interventions. Advice to Local Authorities on targeting interventions is contained in Local Authority Circular 67/2 (rev.12) which sets out a list of national priorities and provides guidance on setting local priorities.



4.0 National Priority Projects

4.1 For 2023 – 2024 the HSE have set a number of topics which are deemed to be of national priority. The City of Wolverhampton Council will conduct the following projects that have been identified as being a national priority: -

4.2 Raising awareness of the work related stress and mental health campaign ‘Working Minds’ with businesses

The service will continue to raise awareness of workplace stress across all small and medium business enterprises, and will work with stakeholders to keep people better informed. Awareness will target employers and their workers to ensure that they have the necessary tools to prevent work related stress and help to support good mental health at work.

4.3 Electricity safety in hospitality settings

In 2018, a seven-year-old boy tragically lost his life after he touched ‘defective’ lighting and was electrocuted in a pub beer garden.

Proactive inspections will be undertaken to pubs, bars, restaurants and cafes urging duty holders to ensure that outdoor electrical equipment, such as lights and heaters are especially designed for outdoor use, are installed by a competent person, and maintained in a safe condition. Officers will undertake checks with businesses during routine food safety visits.

4.4 Inflatable amusement devices

There have been a number of serious incidents where inflatable amusement devices have collapsed or blown away in windy conditions.

Advisory safety information will be issued to premises who are likely to use devices or install these devices, such as hospitality venues and community centres around the Coronation of King Charles III. Highlighting the importance of safe installation and use; suitable arrangements for measuring weather conditions; written documentation from a competent inspection body; and annual inspection by a competent person.

4.5 Gas safety in commercial catering premises

Officers will raise awareness with local duty holders of the importance of gas safety and risks of exposure to carbon monoxide in commercial kitchens from badly installed or faulty appliances; poor ventilation resulting in lack of make-up air to support combustion; and/or inadequate extraction systems.

Officers will check with businesses that gas has been properly installed and is maintained and inspected by a competent gas safe registered engineer during routine food hygiene inspections.

4.6 Welfare provision for delivery drivers

Raise awareness with hospitality venues and warehouses that receive or send regular deliveries that the law requires welfare provisions to be made available, such as access to toilet, hand washing and rest facilities if the premises has been made available to them as a place of work.

Officers will check and advise as necessary during routine food hygiene, and pro-active health and safety inspections.

5.0 Proactive Inspection

- 5.1** Proactive inspections will be undertaken where local intelligence suggests the risks identified in Annex B of the LAC 67/2 health and safety guidance are not being controlled.
- 5.2** Since 1 April 2022, the service has undertaken intelligence led inspections concerning workplace transport at thirteen of our larger warehouse distribution centres and wholesale sites. This work has been successful, and will continue throughout 2023 – 2024, on both an intelligence led basis and as part of a pro-active inspection programme.

6.0 Sports Ground Safety

- 6.1** Under the provisions of the Safety of Sports Grounds Act 1975 local authorities are responsible for issuing and enforcing safety certificates for designated grounds and regulated stands.
- 6.2** A safety certificate will set the permitted capacity for the sports ground together with the detailed terms and conditions with which the ground management must comply in order to operate the sports ground at its permitted capacity.
- 6.3** The authority has four certified grounds:
- Molineux Stadium home to Wolverhampton Wanderers FC
 - Wolverhampton Race Course
 - Aldersley Stadium
 - Monmore Green Stadium
- 6.4** The certified grounds are subject to inspection to ensure that they are operating in accordance with the conditions on the safety certificate. The frequency of inspection varies for different sites and is determined by risk.
- 6.5** Molineux Stadium is a designated ground so the certificate applies to the whole ground. This has an annual walkabout inspection and a minimum of 4 during performance inspections, with 3 SAG's in October/January/May.
- 6.6** The Regulated stand at Wolverhampton Racecourse, which has a capacity >2000 spectators has an inspection annually, whereas Aldersley Stadium, and Monmore Green Stadium have one every two years, with a SAG annually or bi-annually accordingly.
- 6.7** Information obtained from inspections of Molineux Stadium is required to be fed back to the Sports Ground Safety Authority (SGSA), and they carry out their own independent annual audit to ensure that as a Local Authority we are performing our role satisfactory.

6.8 Since 1 April 2021 significant work has been undertaken at the Wolverhampton Wanderers Football Club, including continued oversight of flame and pyrotechnic effects that are used during match days, renewal of certificates, oversight of the rebuild of the Graham Hughes stand, liaison with WMFS regarding the club's fire risk assessment, oversight of the application to have licensed standing areas as well as regular document reviews. Monitoring has also been undertaken to ensure the licensed standing areas do not lead to standing elsewhere in the ground.

6.9 Our Sports Grounds venues are popular locations for large scale concerts, attracting high volume crowds. We ensure that reasonable steps are taken to protect attendees from physical harm or injury.



7.0 Health and Safety Complaints

- 7.1** Since 1 April 2022, the service has responded to over 143 requests for service in relation to health and safety. This can range from enquiries about health and safety law e.g., employers/proprietors' duties, through to complaints and "whistle blowers" detailing serious workplace conditions or reports of dangerous practices.
- 7.2** All health and safety complaints received, including anonymous complaints are prioritised and investigated in accordance with the good enforcement principle of targeting, transparency, consistency and proportionality. Emphasis is placed on those complaints that have the potential to cause most harm to employees or the public via a risk-based approach.
- 7.3** All requests for service are logged on to the back-office system (Uniform) and any action taken in relation to a complaint is logged on this system too.
- 7.4** Any enforcement action during an intervention where the public are affected, and is available to view upon request to encourage local accountability.

8.0 Accident Investigations

- 8.1** Since 1 April 2022, the service has received 62 accident investigation reports. The Reporting of Injuries, Diseases, and Dangerous Occurrences Regulations 2013 (RIDDOR), places duties on employers, the self-employed and people in control of work premises to report certain workplace accidents, occupational diseases and specified dangerous occurrences (near misses).
- 8.2** All accident investigations received are prioritised and investigated in accordance with the RIDDOR Regulations, and HSE incident selection criteria.
- 8.3** All RIDDOR reports are logged on to the back-office system (Uniform) including any action taken in relation to the accident.



9.0 Enforcement Action

- 9.1** The Health and Safety Service endeavors wherever possible to use informal means to achieve compliance with the law. Where there is evidence of imminent risk, flagrant breaches of the law, or persistent failure to maintain standards, the service will exercise their powers in accordance with its Enforcement Policy, and will follow the general principles of proportionality, consistency, transparency and targeting of resources when applying the law.
- 9.2** Since 1 April 2022, the service has served six improvement notices following matters relating to electrical installations, workplace transport and work at height concerns. Seventeen prohibition notices were served following evidence of imminent risk, including falls from height, unsafe racking, and matters relating to non surgical buttock augmentation injections. One simple caution was also issued for concerns relating to poor management of legionella in a hotel.

10.0 Cooling Tower Registration

- 10.1** Many large factories and office blocks have cooling towers and evaporative condensers associated with their air conditioning units. As there is a risk of spreading legionnaires disease from these units all premises where cooling towers and evaporative condensers are situated must register with the Council under The Notification of Cooling Towers and Evaporative Condensers Regulations 1992. There are currently 27 sites with cooling towers registered with the authority.
- 10.2** Registered premises within Wolverhampton which are enforced by the Council for health and safety may be subject to an inspection / intervention visit.

11.0 Cosmetic Body Piercing Registration

- 11.1** Under the Local Government (Miscellaneous Provisions) Act 1982, personal and premises registration is required for the activities of Acupuncture, Tattooing, Semi-Permanent Skin Colouring and Cosmetic Body Piercing, and compliance with local adopted Bye Laws.
- 11.2** As there is a risk of cross contamination including blood borne viruses and other skin infections, an inspection is important to review risk assessments, including infection prevention and control procedures.
- 11.3** Since 1 April 2022, the service has reviewed and inspected against 42 applications for the certification of registration to be granted for Cosmetic Body Piercing activities.



12.0 Event Safety Advisory Group

12.1 The Event Safety Advisory Group is a multi-agency Group formed to offer guidance to anyone organising a public event in Wolverhampton. The council will aim to ensure that assistance is consistent and will encourage a minimum standard of safety at all events held throughout the area.

12.2 The Group provides an opportunity to implement a co-ordinated process that enables organisers of public events to give notification of a future event and to ensure this information is disseminated across all agencies.

12.3 The Group is currently chaired by the Licensing Manager, with the following council departments and other government authorities being represented:

- Licensing
- Highways
- Trading Standards
- Environmental Health
- Public Health
- Building Control
- Internal Health and Safety
- West Midlands Police
- West Midlands Fire Authority

12.4 Since 1 April 2022, the Environmental Health Service have reviewed 100 applications via the Event Safety Advisory Group, and provided support on compliance with food, health and safety and noise compliance.

13.0 Liaison with other Organisations

- 13.1** The City of Wolverhampton Council are part of the West Midlands Health and Safety Liaison Group (WMHSLG), who work together to produce common policies, practices and procedures to aid consistency. The group also organises regular training programmes for enforcement officers.
- 13.2** The City of Wolverhampton Council are also part of the West Midlands Skin Piercing Liaison Group (WMSPLG), who work together to tackle common problems across the High Street with beauty, tattooing and non-surgical aesthetic treatments. The group produces common policies, practices and procedures to aid consistency.
- 13.3** Officers continue to work with the Chartered Institute of Environmental Health (CIEH), The Institute of Licensing (IoL), and
- The All Party Parliamentary Group (APPG) for Beauty and Wellbeing, to assist with the campaign and implementation of a licensing scheme to regulate non-surgical aesthetic treatments available on the High Street.
- 13.4** As a Council we liaise with other organisations as appropriate such as the Fire Rescue Service and the Police.
- 13.5** The service also advises and liaises with other services within the Council, including Building Control, Planning and Licensing.
- 13.6** Safety Advisory Groups have been set up for certified grounds, their function is to provide specialist advice to the local authority so it can discharge its functions under the Safety of Sports Grounds Act 1975 (1975 Act) and / or Fire Safety and Safety of Places of Sport Act 1987.



14.0 Health and Safety Partnerships

14.1 The City of Wolverhampton Council are partners with the HSE and the National Association of Steel Service Centres to create the Steel Stockholding Lead Authority Partnership, which has been in existence now for over 20 years. This has created published industry guidance, training and guidance for both industry and officers has been developed through this group.

14.2 The Council has three developed Primary Authority Partnership's with **Marston's PLC, Little Dessert Shop (Holdings) Ltd and CMC Consultancy**. The partnerships primarily focus on health and safety, food hygiene and standards.

14.3 Primary authority is a means for businesses to receive assured and tailored advice on (amongst other areas) meeting environmental health and trading standards regulations through a single point of contact.

In maintaining our primary authority partnerships, officers from the service will:

- respond to enquiries from other local authorities about, or concerning, the business or its operations or procedures
- act on behalf of other local authorities as the primary regulatory link to the business
- provide advice to the companies on the interpretation of legislation
- provide assistance to enforcing authorities in the conduct of investigations and encourage the businesses to offer reasonable assistance.

The authority will have regard to the Primary Authority Partnership Scheme and associated official guidance when considering formal legal action.

15.0 Resources

15.1 Staffing Allocation

The Environmental Health Service is a multi disciplinary team. There are 17 officers who undertake a range of duties, including health and safety enforcement.

The proportion of an officers time spent undertaking health and safety work will vary throughout the year and is dependent on what incidents are reported to the service. The service manager alongside the team leaders will continually monitor the work the service is doing through out the year and reallocate resources as required.

15.2 The approved budget for the Environmental Health Service 2023 - 2024 is £682, 900, which includes the provision of the Health and Safety service. It should be recognised that a wide range of other non-health and safety related services are delivered within this budgetary provision. The level of resource available for the provision of health and safety activities covered by the statutory plan is currently in the region of £84,800.

15.3 Whilst it is the intention of the Service to undertake the work outlined in the service plan this will continue to be subject to the level of resource and the emerging issues, which arise during the year.

16.0 Staff Training and Development

16.1 Officers individual training needs are identified formally during employee professional conversations, which are held quarterly. In addition, Officers are assigned lead responsibilities to develop a specialism within the commercial sector.

16.2 Officers that are members of the Chartered Institute of Environmental Health (CIEH) are required to undergo at least 20 hours of Continuous Professional Development (CPD) per year. The service recognises this need and supports staff in achieving this.

16.3 Typical sources of training include day release courses, on the job training and development, in house short courses and cascade training, and external short courses and seminars.

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<p>CITY OF WOLVERHAMPTON COUNCIL</p>	<h2>Regulatory Committee</h2> <p>14 June 2023</p>
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Report title	Review of Street Trading Consent Fees	
Wards affected	All	
Accountable director	John Roseblade, Director of Resident Services	
Originating service	Licensing	
Accountable employee	Emma Caddick	Service Manager, Environmental Health
	Tel	01902 554320
	Email	Emma.caddick@wolverhampton.gov.uk
Report to be/has been considered by	RSMT	30 May 2023

Recommendations for decision:

The Regulatory Committee is recommended to:

1. Approve the proposed Street Trading Consent Fees as set out in Appendix 1 of the report. If approved, it is proposed that the new fees shall be payable by new applicants immediately. All other changes for existing consent holder shall come into force on 1st April 2024.
2. Approve the proposal to offer a staged increase to private land consent fees over a three-year period as outlined in section 4.3 of the report.

1.0 Purpose

- 1.1 To submit for consideration and approval the proposed street trading consent fees detailed in Figure 1 of Appendix 1.

2.0 Background

- 2.1 The Local Government (Miscellaneous Provisions Act) 1982 empowers the Council to charge a levy for the granting or renewal of a street trading consent.
- 2.2 The Constitution delegates authority to Regulatory Committee to approve and vary street trading consent fees.
- 2.3 The City of Wolverhampton Council Street Trading Policy was adopted on 1 April 2023 following Regulatory Committee review and approval on 11 January 2023.
- 2.4 In determining the fees for street trading consents the council may consider several factors including, the cost of processing and regulating the consent; the duration of the consent; the location of the consent and the type of goods, which the consent holder is authorised to trade.
- 2.5 As part of the overall Street Trading review and with the return of the Promotional Spaces to the control of the Council, a thorough review of the existing consent application process was required to ensure the application criteria reflects the new policy and to determine if the existing fee adequately covers officer time to process an application.
- 2.6 In addition, it was determined appropriate to ensure the consent fee accurately reflects the location premium.

3.0 Development of Street Trading Consent Fees.

- 3.1 To determine the fees the application processing tasks have been itemised based on the time required to undertake them. As a result, application processing tasks have been split into two parts; Part 1: the application processing time and Part 2: the granting of the consent processing time; with a cost allocated to each based on the current officer hourly rate. Officer time costs align to the hourly rates calculations in Appendix 3 - Commercial Regulation Cost Recovery Policy 2023 - 2024, which was approved by Cabinet (Resources) panel 16 November 2022, for adoption, commencing 1 April 2023. The total cost processing an application has been calculated at £632.00.
- 3.2 In addition, and as the fees have not altered in excess of eight years, it was determined appropriate to ensure the consent fee accurately reflects the location premium. For example, an A Type consent in Dudley Street, City Centre benefits from more footfall than other areas of the City, hence why it currently attains the highest fee of all consent types.
- 3.3 A Part 3 cost has therefore been determined, by using the Valuation Office Agency (VOA) business rates for 1 April 2023 as the source for comparing current business

rates, against the existing street trading consent locations across Wolverhampton as listed in Figure 1, Appendix 1 – Proposed Street Trading Consent Fees.

- 3.4 Using Dudley St, City Centre as the baseline (prime) location, the other existing street trading consent locations then have either an increase or decrease calculation applied, against its comparable business rate in the same location.
- 3.5 It is acknowledged that in some cases the standard VOA calculation would increase some existing consent fees exponentially, which poses a risk of making a consent too expensive for existing street traders to continue trading or alienating start-up businesses with a large upfront cost. Discretionary discounts have therefore been applied to selected consent types to encourage trade in the City.
- 3.6 The rationale behind the calculations and key changes to the current street trading consent fees are outlined in Appendix 2 of the report.
- 3.7 It is recognised that some increases are significant, and it is intended that the option for street traders to pay in instalments will continue.

4.0 Private Land Consents

- 4.1 Street Traders must have a consent even if they trade on private land and they are subject to the same application process as street traders who trade on Council owned land.
- 4.2 The current cost of a private land consent is artificially low and does not reflect the cost of administering the application process (£632.00). It is recognised that to increase the current private land consent fee to the proposed application fee would be too considerable for existing traders who also pay rent to trade on private land.
- 4.3 Consequently, it is proposed to offer a staged increase to private land consent fees over a three-year period. With private land traders being charged 50% (£316.00) of the consent fee on the first year, 75% (£474.00) on the second year and 100% (£632.00) on the third year. The staged increase will only apply to existing private land consent holders. All new applicants for private land consents will be charged the full fee of £632.00.
- 4.4 Although the increases for private land consents are significant, an increase to £316 = £6 per week, an increase to £474 = £9 per week and the full fee payable of £632 is only £12 per week.

5.0 Financial implications

- 5.1 The fees for street trading have been kept at their current level for more than eight years. The Committee have previously agreed reductions and fee-free periods to help traders through, and to recover from the Covid-19 pandemic.

5.2 The cost of introducing, administering, and enforcing street trading consents will be recovered through the application fee and processing fee and will be delivered within the budgets for the Street Trading function. This will be monitored as part of the routine quarterly revenue monitoring.

5.3 Officer time costs align to the hourly rates calculations in Appendix 3 Commercial Regulation Cost Recovery Policy 2023 - 2024, which was approved by Cabinet (Resources) Panel 16 November 2022, for adoption, commencing 1 April 2023.

[SB/18052023/Q]

6.0 Legal implications

6.1 The Local Government (Miscellaneous Provisions Act) 1982 empowers the Council to charge a levy for the granting or renewal of a street trading consent.

6.2 The Council is under constitutional duty to review its fees and charges at least annually and to maintain a register of such charges.

[DA/17/05/2023/2]

7.0 Equality Implications

7.1 The Council operates an open and consultative approach to the development of its budget and the general financial position of the Council has, once again, been the subject of detailed public consultation. The changes to consent fees outlined in the report are primarily as a result of cost increases and inflationary pressures to ensure the Council recovers its costs where possible and provides best value to residents and customers.

8.0 All Other Implications

8.1 There are no other implications associated with this report.

9.0 Appendices

9.1 Appendix 1 – Proposed Street Trading Consent Fees

9.2 Appendix 2 – Rationale and Key Changes to the Street Trading Fees

9.3 Appendix 3 - Commercial Regulation Cost Recovery Policy 2023-2024

10.0 Schedule of Background Papers

10.1 Non-Statutory Licensing Committee – 22 January 2020 - Review of Fees and Charges for Street Trading Consents for 2020/2021.

10.2 Cabinet (Resources) Panel – 16 November 2022 – Commercial Regulation Cost Recovery Policy 2023 - 2024

- 10.3 Regulatory Committee - 24 June 2022 – City of Wolverhampton Council Draft Street Trading Policy
- 10.4 Regulatory Committee – 11 January 2023 – City of Wolverhampton Draft Street Trading Policy Consultation and Recommendations.

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Figure 1.

CONSENT TYPE	CURRENT COST	FREQUENCY	PROPOSED 2024 COST	FREQUENCY
Annual Consents				
Molineux Area (Football / Match Day Consents) (AF)	£690.00	per annum	£1,293.00	per annum
Wednesfield Town Centre (AW)	£1,990.00	per annum	£1,392.00	per annum
Evening Consents (AE)	£1,905.00	per annum	£2,006.00	per annum
Other City Areas Food (CF)	£1,300.00	per annum	£1,561.00	per annum
Other City Areas Flowers (CFL)	£440.00	per annum	£474.00	per annum
Mobile Consents (B)	£440.00	per annum	£632.00	per annum
Private Land Consent (PL) (New Consent Holders)	£95.00	per annum	£632.00	per annum
Private Land Consent (PL) Existing Consent Holders (Held a consent on 1.4.23) 1 st Year	£95.00	per annum	£316.00	per annum
Private Land Consent (PL) Existing Consent Holders (Held a consent on 1.4.23) 2 nd Year	£95.00	per annum	£474.00	per annum
Private Land Consent (PL) Existing Consent Holders (Held a consent on 1.4.23) 3 rd Year	£95.00	Per annum	£632.00	per annum
AB Type Consent Church Street, Bilston	£2,170.00	per annum	£1,681.00	per annum
A Type Consent Dudley Street, Wolverhampton	£3,380.00	per annum	£3,380.00	per annum
A Type Consent Bilston Street/Queen Street, Wolverhampton	£2,940.00	per annum	£2,940.00	per annum
A Type Consent Skinner Street/Cleveland Street/Victoria Street, Wolverhampton	£2,940.00	per annum	£2,940.00	per annum
Assistant Application Processing	£35.00	one off	£39.00	one off
Consent Variation Administration Fee	£20.00	one off	£27.00	one off
Occasional / Temporary Consents Day Rates				
City Centre				
Individual Weekdays (Monday to Friday, excluding Bank Holidays)	£30.00	per day	£55.00	per day
Mid-Week Consent (Monday to Friday inclusive, excluding Bank Holidays)	£110.00	Monday to Friday inclusive, excluding Bank Holidays	£55.00	per day

Weekends (Saturday and Sunday inclusive)	£110.00	Saturday and Sunday inclusive	£55.00	per day
Bank Holidays and Specialist Market Days	£55.00	per day	£55.00	per day
Bilston & Wednesfield Town Centres				
Individual Weekdays (Monday to Friday, excluding Bank Holidays)	£15.00	per day	£30.00	per day
Mid-Week Consent (Monday to Friday inclusive, excluding Bank Holidays)	£55.00	Monday to Friday inclusive, excluding Bank Holidays	£30.00	per day
Weekends (Saturday and Sunday inclusive)	£55.00	Saturday and Sunday inclusive	£30.00	per day
Bank Holidays and Specialist Market Days	£30.00	per day	£30.00	per day
Other Areas of the City				
Individual Weekdays (Monday to Friday, excluding Bank Holidays)	£10.00	per day	£15.00	per day
Mid-Week Consent (Monday to Friday inclusive, excluding Bank Holidays)	£35.00	Monday to Friday inclusive, excluding Bank Holidays	£15.00	per day
Weekends (Saturday and Sunday inclusive)	£35.00	Saturday and Sunday inclusive	£15.00	per day
Bank Holidays and Specialist Market Days	£15.00	per day	£15.00	per day
Special Outdoor Event (i.e., City Show, Vaisakhi, Steam and Vintage Rally, etc)	£165.00	per event (up to cost)	£163.00	per day
Promotional Spaces Day Rates				
Bilston Town Centre Promotional Spaces - 6AB, 7AB				
1 day	£90.00	per day	£90.00	per day
2 - 3 days	£84.00	per day	£90.00	per day
4 - 7 days	£78.00	per day	£90.00	per day
City Centre Promotional Space - DS				
1 - 2 days	£137.50	per day	£140.00	per day
3 - 5 days	£110.00	per day	£140.00	per day
6 -7 days	£96.00	per day	£140.00	per day
City Centre Promotional Space - DS2				
1 - 2 days	£137.50	per day	£140.00	per day
3 - 5 days	£110.00	per day	£140.00	per day
6 -7 days	£96.00	per day	£140.00	per day
City Centre Promotional Space - QS1				

1 - 2 days	£225.00	per day	£225.00	per day
3 - 5 days	£175.00	per day	£225.00	per day
6 -7 days	£150.00	per day	£225.00	per day
City Centre Promotional Space - QS2				
1 - 2 days	£225.00	per day	£225.00	per day
3 - 5 days	£175.00	per day	£225.00	per day
6 -7 days	£150.00	per day	£225.00	per day

New annual consent locations

If an annual consent is granted for a new location other than those listed in Figure 1, the VOA calculation can be applied to that location, to ensure the Part 3 cost of the consent fee remains relative to the existing locations.

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Street Trading Consent Fee Rationale

The City of Wolverhampton Council Street Trading Policy was adopted 1 April 2023 following Regulatory Committee review and approval 11 January 2023

As part of the overall Street Trading review and with the return of the Promotional Spaces to the control of the Council, a thorough review of the existing consent application process was required to ensure the application criteria reflects the new policy and to determine if the existing fee adequately covers officer time to process an application.

The application processing tasks have been itemised based on the time required to undertake them. As a result, application processing tasks have been split into two parts, with a cost allocated to each based on the current officer hourly rate:

Part 1. **Application processing time** (i.e., officer time to: review the application and all evidence, undertake Highways and Disability Access visits and in-person unit assessment, consult with local businesses) = **£363.58**

Part 2. **Granting of consent processing time** (i.e., officer time to: set up applicant in all back-office systems, print consents and ID badges, undertake first compliance visit and review further evidential documentation. Includes all their subsequent annual compliance visits) = **£269.29**

The total cost for processing an annual or occasional consent application (Part 1) and subsequent granting of that consent (Part 2) has been calculated at £632.88.

Promotional space application processing time comprises only one part, with less processing tasks and calculated at £137.75. Registered Charities receive a 50% discount on this fee.

Officer time costs align to the hourly rates calculations in Appendix 3 - Commercial Regulation Cost Recovery Policy 2023-2024.

In addition, and as the fees have not been reviewed more than 8 years, it was determined appropriate to ensure the consent fee accurately reflects the location premium. For example, an A Type consent in Dudley Street, City Centre benefits from more footfall than other areas of the City, hence why it currently attains the highest fee of all consent types.

A Part 3 cost has therefore been determined, by using the Valuation Office Agency (VOA) business rates for 1 April 2023 as the source for comparing current business rates, against the existing street trading consent locations across Wolverhampton as listed in Figure 1.

Using Dudley St, City Centre as the baseline (prime) location, the other existing street trading consent locations then have either an increase or decrease calculation applied, against its comparable business rate in the same location.

Proposed Fees Summary

The proposed fees for 2024 comprise:

- the application processing cost of £632.88 (Part 1 and Part 2); plus
- the appropriate location fee as determined by the relative business rates in the same location (Part 3)

However, it is acknowledged that in some cases the standard VOA calculation would increase some existing consent fees exponentially, which poses the risk of making consents too expensive for existing street traders to continue trading or alienating start-up businesses with a large upfront cost. Discretionary discounts have therefore been applied to selected consent types to encourage trade in Wolverhampton.

The total consent fee is then rounded down.

The key changes can be summarised as follows:

Annual Consents

- I. Football / Match Day consents have increased by 87% to reflect the number of match / event days that annually take place at the Molineux
- II. Wednesfield Town Centre consents have decreased by 30% to reflect the comparable business rates 1 April 2023
- III. There has been no change to A Type City Centre consents on Dudley Street, Bilston Street, Queen Street, Skinner Street, Cleveland Street, Victoria Street as these are the existing City Centre premium consents
- IV. Evening consents have a discretionary discount of 50% applied (against the Dudley Street baseline location fee), to reflect the lower footfall in the evening economy
- V. Flower seller consents have increased by 14% to cover the cost of the application processing, but have a discretionary 25% discount applied to the overall cost to reflect the nature of their business and low footfall
- VI. Mobile consents and Private Land consents have increased by 44% and 565% respectively, to cover only the application processing time
- VII. Assistant Application Processing has increased by 11% to reflect the application processing time against the application criteria
- VIII. The Consent Variation Administration Fee has increased by 35% to reflect the processing time and hard costs for reprinting the two copies of consents

Occasional/Temporary Consents - Day Rates

- I. The City Centre Day rate has been standardised to £55.00 per day, regardless of how many days booked (day rate discount previously provided for days booked in bulk). The appropriate application processing cost has been waived to encourage trade
- II. The Bilston and Wednesfield town centre day rate has been standardised to £30.00 per day, regardless of how many days booked (day rate discount previously provided for days booked in bulk). The appropriate application processing cost has been waived to encourage trade

- III. The day rate for other areas of the city have been standardised to £15.00 per day, regardless of how many days booked (day rate discount previously provided for days booked in bulk). The appropriate application processing cost has been waived to encourage trade
- IV. Special Outdoor Events (i.e., City Show, Vaisakhi, Steam and Vintage Rally, etc) have been reduced, by applying a 65% discount to the application processing cost to encourage events

Promotional Spaces – Day Rates

- I. The Bilston town centre day rate has been frozen and standardised to £90.00 per day, regardless of how many days booked (day rate discount previously provided for days booked in bulk). The appropriate application processing cost has been waived to encourage trade
- II. The Dudley Street, City Centre Day rate has increased by 2% and standardised to £140.00 per day, regardless of how many days booked (day rate discount previously provided for days booked in bulk). The appropriate application processing cost has been waived to encourage trade
- III. The Queen Square, City Centre Day rate has been frozen and standardised to £225.00 per day, regardless of how many days booked (day rate discount previously provided for days booked in bulk). The appropriate application processing cost has been waived to encourage trade

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Commercial Regulation

Cost Recovery Policy

2023-2024



Our mission. Working as one to serve our city

Contents

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1.0 Background

As part of the Council's services to the public, Commercial Regulation Services are responsible for protecting people's health, safety and wellbeing, as well as the environment and amenities. They are responsible for promoting economic growth and employment opportunities. In doing so, a cost is incurred by the Council. Where the service the Council provides is discretionary, a charge can be levied so that the authority can recover the costs of providing services. Court costs can also be recovered where the defendant has been found to be in breach of the law.

The fees for licences, permits, registrations and consents are set by the Council, unless the fee is set in statute. The calculation of the fees varies by legislation for licences, permits, registrations and consents, but essentially contains an element of administrative cost, compliance cost and where permitted, an enforcement cost. The Provision of Services Regulations 2009 requires that any charges set by the Council must be set on a cost-recovery basis.

Regulators' Code

The Regulators' Code 2014¹ was laid before Parliament in accordance with section 23 of the Legislative and Regulatory Reform Act 2006 ("the Act"). Regulators whose functions are specified by order under section 24(2) of the Act must have regard to the code when developing policies and operational procedures that guide their regulatory activities.

The Regulators' Code provides a flexible, principles-based framework for regulatory delivery that supports and enables regulators to design their service and enforcement policies in a manner that best suits the needs of businesses and other regulated entities. The principles are:

- a) understand and minimise negative economic impacts of their regulatory activities;
- b) minimising the costs of compliance for those they regulate;
- c) improve confidence in compliance for those they regulate, by providing greater certainty;
- d) encourage and promote compliance.

2.0 Legal Justification for Recovery of Costs

For costs incurred by legal proceedings, The Civil Procedure Rules 1998 establish that the loser pays the winner's costs in civil matters.² For criminal matters, Section 64 of the Magistrates Court Act 1980³ allows a party to ask the court to award costs against another at the conclusion of a trial.

For general charging of costs, Section 93 of the Local Government Act 2003 (LGA 2003) gives relevant authorities the power to charge for discretionary services.⁴ These are defined as those services authorised by statute that a local authority is not required to provide but may do so voluntarily (Section 93(1)(a), LGA 2003).

Legal authority for general charging of costs (giving the local authority capacity to act) can come from Section 111 of the Local Government Act 1972 authorising the provision of a service to facilitate the discharge of a specific function (using Section 93 to do so).⁵ Otherwise, the Localism Act 2011 confers a power on local authorities to charge the individual for providing a service under the general power of competence if:

- a) the service is not one that is required to be provided under an existing statute (Section 3(2)(a));
- b) the individual has agreed to the service being provided (Section 3(2)(b));
- c) there is no conflict between charging powers provided in Section 93 of the LGA 2003 and the general power to charge provided in the Localism Act 2011.⁶

3.0 Proposed Cost Recovery

The Council's charging power is intended to allow it to recover the cost of providing services or improvements to services that it may otherwise not have been able to provide. The Council's recovery of costs are designed to facilitate:

- a) ensuring the amelioration of the safety of the public;
- b) minimise negative economic impacts of regulatory activities, minimising the costs of compliance;
- c) improving confidence in compliance, by providing greater certainty; and
- d) ensuring that Council services provide value for money to the public purse.

Fees

For the various licences, permits, registrations and consents that are administered within Commercial Regulation, once the policy is agreed, the fees will be updated annually in accordance with the constitution and the costs for the services to provide them.

Discretionary Service Charges

Services within Commercial Regulation shall continue to provide advice and services free of charge where legislation and statutory guidance dictates. Only enhanced services that are offered above and beyond that already provided, shall attract the discretionary charge.

Cost Recovery

Court costs cover aspects of the preparation for, and participation in legal action. As the need to incur costs will have come about because of the defendant's breach, it is therefore "just and reasonable" that such costs are borne by the defendant rather than the public purse. The award of costs, however, is ultimately within the discretion of the Court.

The hourly charge basis for all cost recovery and fee setting shall include the additional costs outlined in figure 1:

Direct Costs	Indirect Costs
Salary	Premises and Office Costs
On-costs (Superannuation and National Insurance)	Central Function Costs (i.e., HR and Finance)
	Governance and Management Costs

Figure 1

4.0 Cost Breakdown

Including the additional indirect costs identified in figure 1, 73% of the hourly cost for an Officer comes from direct costs for pay, including National Insurance and pension costs. Additional indirect costs comprise 27% of the hourly rate and make up the rest of the hourly cost.

The indirect costs are made up of premises and office costs, central functions, and governance and management.

The final element of the hourly cost for an Officer comes from direct costs. This is made up of salary, National Insurance (NI) and superannuation. This is calculated on a cost recovery practice based on actual hours worked by the Officer taking into account annual leave, bank holidays and administrative time.

Indicatively, in a case where an Officer has spent 37 hours on the case, the costs would be worked out as follows:

Pay, superannuation, and NI per hour	£
Service recharge costs per hour	£
Total cost per hour	£
Cost per hour multiplied by hours worked (37 hours)	£
	= £ total cost

The types of roles the cost recovery scheme shall be applicable to are set out in figure 2:

Grade	Example Roles
4	Licensing Officer, Business Support Officer (Admin)
5	Compliance Officer, Senior Licensing Officer
6	District Officer, Legal Executive
7	Senior Environmental Health, Trading Standards Officer, Section Leader, Senior Legal Executive
8	Service Lead, Solicitor
9	Licensing Manager, Lead Lawyer

Figure 2

5.0 Operational

Through assessing and including indirect costs in an Officer's hourly rate, the rate charged will more accurately reflect the cost of the Officer's time. This would allow the Council to meet the guidance as given by HM Treasury⁷ and would be legally justifiable under the statutes outlined in Section 2 of this report.

The applicable costs will be assessed annually in arrears, revising indirect costs and taking agreed pay increases and inflation into account.

6.0 References

1 The Regulator's Code 2014

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/913510/14-705-regulators-code.pdf

2 The Civil Procedure Rules 1998

<http://www.legislation.gov.uk/uksi/1998/3132/contents/made>

3 Magistrates' Courts Act 1980

<https://www.legislation.gov.uk/ukpga/1980/43/contents>

4 The Local Government Act 2003

<https://www.legislation.gov.uk/ukpga/2003/26/contents>

5 Local Government Act 1972

<https://www.legislation.gov.uk/ukpga/1972/70/contents>

6 Localism Act 2011

<https://www.legislation.gov.uk/ukpga/2011/20/contents>

7 HM Treasury, Managing public money, A6.1A

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1089622/MPM_Spring_21_with_annexes_040322__1_.pdf

7.0 Further References

The Black Country Regulators Operating Framework 2021

<https://www.wolverhampton.gov.uk/sites/default/files/2021-11/Black%20Country%20Regulators%20Operating%20Framework.pdf>

The Statement of Licensing Policy 2020

<https://www.wolverhampton.gov.uk/sites/default/files/2020-04/Statement%20of%20Licensing%20Policy%20final.pdf>

You can get this information in large print, braille,
audio or in another language by calling 01902 551155

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City of Wolverhampton Council, Civic Centre, St. Peter's Square,
Wolverhampton WV1 1SH

Regulatory Committee

14 June 2023

Report title	Review of decision making in 2022 - 2023 and the scheme of delegation for 2023 - 2024	
Wards affected	All	
Accountable director	John Roseblade, Director of Resident Services	
Originating service	Licensing	
Accountable employee	Greg Bickerdike	Licensing Manager
	Tel	01902 554030
	Email	Greg.Bickerdike@wolverhampton.gov.uk
Report to be/has been considered by	None.	

Recommendations for decision:

The Regulatory Committee is recommended to:

1. Endorse and approve the proposals in section 2 of this report relating to category 2 decisions.
2. Endorse and approve the proposals in section 2 of this report relating to category 3 decisions.
3. Delegate category 3 decision making powers to the Director of Resident Services.
4. Agree to receive further annual delegation update reports at the beginning of each municipal year.

Recommendations for noting:

The Regulatory Committee is asked to note:

1. The schedule attached at Appendix 1 to this report which includes further proposed delegations from the Director of Resident Services.

2. The schedule of employee decisions for 2022 - 2023 attached at Appendix 2 to this report in relation to new hackney carriage and private hire applications.
3. The schedule of employee decisions for 2022 - 2023 attached at Appendix 3 to this report in relation to hackney carriage and private hire reviews.
4. The schedule of decisions for 2022 - 2023 attached at Appendix 4 to this report in relation Magistrates and Crown Court appeals.

1.0 Purpose

- 1.1 To seek the endorsement and approval of a proposed decision-making process and the proposed delegations in relation to category 3 decision making powers to the Director of Resident Services.
- 1.2 To draw Councillors' attention to the delegations document attached at Appendix 1 which includes proposed delegations from the Director of Resident Services to officers within Commercial Regulation.

2.0 Background

- 2.1 The Regulatory Committee has responsibility for a wide range of licensing functions. These relate principally to the issue of licences, permits, registrations, consents and their enforcement.
- 2.2 Councillors will be most familiar with taxi related matters. However, there are many other matters that are only occasionally brought to Councillors' attention for consideration e.g. sex establishments.
- 2.3 The licensing system is configured to allow the proper discharge of functions and operates through the Regulatory Committee either taking decisions themselves or through the delegation of decisions to officers.
- 2.4 The aim of the delegation scheme is the achievement of a proper balance of responsibilities to enable the service to be delivered in an efficient and effective manner.
- 2.5 The current approval arrangements categorise decisions into three categories:

Current Decision-Making Progress

Category	Who takes the decision?	Type of decision
1	Full Committee	Policy matters and those which have significant political, financial implications including fees and charges or service delivery issues
2	Sub Committee	Contentious applications for new and existing permissions/consents and licences to include suspensions and licence revocations, where appropriate and in accordance with agreed policy/criteria responsibility for any function as prescribed by statute
3	Delegated to Officers	Determination of consents, permits, registrations, licence applications and reviews, to include contentious applications for new and existing permissions/consents and licences, where relevant and in accordance with agreed policies/criteria

3.0 Delegation of Category 2 and 3 Decisions

- 3.1 On 30 May 2012 the Licensing Committee considered a report on the review of decision making.
- 3.2 This report set out a review process for officer delegations.
- 3.3 Licensing Services produced a policy document which included a list of current and proposed delegation to officers for a range of decisions.
- 3.4 The Licensing Committee confirmed and endorsed category 2 and category 3 decisions and the continuation of the existing regime of officer delegations and approved delegation of category 3 decisions, to the Strategic Director for Education and Enterprise. This ensured the ongoing delivery of routine, non-contentious licensing functions in accordance with agreed policies and procedures.
- 3.5 Councillors agreed that an updated delegation report be presented to Committee on an annual basis to the first meeting of the municipal year.
- 3.6 The Regulatory Committee are asked to endorse and approve the delegation of category 3 decision making to the Director of Resident Services.
- 3.7 The delegations document attached at Appendix 1 has been updated throughout the year and includes proposed delegations from the Director of Resident Services to officers within Commercial Regulation.
- 3.8 Should Councillors agree with recommendations within this report the proposed delegations document will be authorised by the Director of Resident Services.

4.0 New Driver Licence Applicant Hearings

- 4.1 The following table summarises the data in Appendix 2.

Outcome	2021-22	2021-22 Percentage	2022-23	2022-23 Percentage
Defer	22	4.7%	102	11.7%
Failed to attend	10	2.2%	23	2.6%
Grant	265	57.1%	503	57.6%
Refer to Sub-Committee	2	0.4%	0	0.0%
Refuse	163	35.1%	244	27.9%
Withdrawn	2	0.4%	2	0.2%
Total	464		874	

4.2 It should be noted that whilst the number of hearings undertaken has nearly doubled, the grant rate is consistent with last year. Deferrals have increased, likely for more information from other licensing authorities as last year saw a greater proportion of applicants from other councils who were already licensed drivers.

5.0 Existing Driver Hearings

5.1 The following table summarises the data in Appendix 3.

Outcome	2021-22		2022-23	
	2021-22	Percentage	2022-23	Percentage
Defer	15	3.3%	57	7.0%
Failed to attend	53	11.8%	63	7.7%
Grant Renewal	146	32.5%	93	11.4%
No Further Action	60	13.4%	162	19.8%
Refer to Sub-Committee	0	0.0%	2	0.2%
Refusal to renew	26	5.8%	30	3.7%
Revocation	25	5.6%	42	5.1%
Revocation with Immediate Effect	70	15.6%	128	15.6%
Revocation and Refusal	0	0.0%	2	0.2%
Surrendered	0	0.0%	6	0.7%
Suspended with Immediate Effect	0	0.0%	2	0.2%
Suspension	9	2.0%	147	17.9%
Withdrawn	1	0.2%	5	0.6%
Warning	44	9.8%	80	9.8%
Total	449		819	

5.2 It should be noted again that whilst the number of hearings has nearly doubled, the proportion of revocations and immediate revocations is consistent.

5.3 Notably, the number of deferrals, suspensions and no further action has increased significantly. This is due to the issues drivers face with the Disclosure and Barring Service (DBS) Update Service. Drivers are now required to maintain a DBS Update Service subscription throughout the lifetime of their licence. This allows the Council to undertake daily checks of their criminal record, a frequency which no other council matches, with most undertaking six-monthly checks.

5.4 However, this service comes at a cost to the driver, in the form of a £13 annual subscription fee. It is a condition of licence that drivers must maintain this subscription. Unfortunately, this subscription is paid by recurring card payment, rather than direct debit. This means that if a driver receives a new bank card and does not take action to update their card details, the payment fails and the subscription will terminate. The Council is notified of this termination and drivers are required to purchase a new DBS

certificate at a cost of £53.49. Where a driver fails to do this, they are required to attend a review where the licence is normally suspended until a new certificate is provided. Once the certificate is provided, no further action is normally taken.

- 5.5 The Council has written to the DBS to lobby for Direct Debit payments; however the response was that this facility is not planned.

6.0 Licensing Decision Appeals

- 6.1 As the number of licence application and review hearings has increased, the number of appeals has also increased. Whilst there has been an increase in the number of appeals upheld against the Council, it is difficult to draw conclusions from the data due to the low overall number of upheld appeals. The rate at which appeals have been upheld over the last five years has been inconsistent, showing no overall trend.

Year	Appeals upheld	Appeals determined	Percentage
2018-19	1	13	7.7%
2019-20	1	23	4.3%
2020-21	1	5	20%
2021-22	0	30	0%
2022-23	3	42	7%

7.0 Financial implications

- 7.1 The recommendations in the report are designed to enable efficient and effective decision-making processes. There are no direct financial implications arising from this report.

[SB/05062023/M]

8.0 Legal implications

- 8.1 The Licensing Authorities (Functions and Responsibilities) (England) Regulations 2000 Schedule 1 specifies a range of functions which are not to be an executive responsibility and this includes licensing and registration functions.
- 8.2 The Regulatory Committee has been appointed to exercise the Council's functions relating to the processing, determination and management of licensing. Specific powers and duties are listed in the Council's constitution and some can be delegated to officers.
- 8.3 One of the main principles of the constitution is the need to be able to ascertain who is responsible for any decision made by or on behalf of the Council and this is particularly so for officer delegations which must be comprehensive.

[MAK/05/06/2023/M]

9.0 Equalities implications

- 9.1 This report is not relevant to the equalities duties, listed below:
- A. Eliminating unlawful discrimination, victimisation and harassment
 - B. Advancing equality of opportunity
 - C. Fostering good community relations

9.2 Therefore, there are no equalities implications.

10.0 All other Implications

10.1 There are no other direct implications.

11.0 Schedule of background papers

- 11.1 Review of Decision Making 2021-2022 - Regulatory Committee - 15 June 2022
- 11.2 Review of Decision Making 2021 – 2022 - Regulatory Committee - 9 June 2021
- 11.3 Review of Decision Making 2019 - 2020 - Non-Statutory Licensing Committee – 27 May 2020

12.0 Appendices

- 12.1 Appendix 1: Regulatory Committee – Committee/Sub-Committee/Officer Delegations
- 12.2 Appendix 2: New hackney carriage and private hire applications
- 12.3 Appendix 3: Hackney carriage and private hire reviews
- 12.4 Appendix 4: Magistrates and Crown Court appeals

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Regulatory Committee – Committee/Sub-Committee/Officer Delegations

Licence/Consent/Permit Type	Current Delegations	Date of Committee Authorisation	Proposed Changes to Delegations 2023 - 2024
Hackney Carriage & Private Hire Function			
Hackney Carriage/Private Hire Vehicle Driver’s Licence - New applications	Clear of guidelines: <ul style="list-style-type: none"> • Section Leader – Licensing • Senior Licensing Officer • Licensing Officer 	Regulatory Committee 09/06/2021	Clear of guidelines: <ul style="list-style-type: none"> • Licensing Manager • Service Lead - Licensing • Section Leader – Licensing • Senior Licensing Officer • Licensing Officer
	Not clear of guidelines: <ul style="list-style-type: none"> • Regulatory Sub-Committee • Licensing Manager • Markets Manager • Service Managers within Commercial Regulation • Service Managers within Governance Services • Service Leads within Commercial Regulation • Section Leader - Licensing 	Regulatory Committee 15/06/2022	
Private Hire Vehicle Operators Licence – New applications	<ul style="list-style-type: none"> • Regulatory Sub-Committee • Commercial Regulation Manager • Licensing Manager 	Regulatory Committee 15/06/2022	
Determination of Renewal Applications Hackney Carriage/Private Hire Vehicle Drivers Licences/Operators Licence	Clear of guidelines: <ul style="list-style-type: none"> • Section Leader - Licensing • Senior Licensing Officer • Licensing Officer 	Regulatory Committee 15/06/2022	

Licence/Consent/Permit Type	Current Delegations	Date of Committee Authorisation	Proposed Changes to Delegations 2023 - 2024
Determination of Reviews/Reviews Prior to Renewal – Hackney Carriage/Private Hire Vehicle Drivers/Operators Licence	Not clear of guidelines: <ul style="list-style-type: none"> • Regulatory Sub-Committee • Commercial Regulation Manager • Licensing Manager • Markets Manager • Service Managers within Commercial Regulation • Service Managers within Governance Services • Service Leads within Commercial Regulation • Section Leader - Licensing 	Regulatory Committee 15/06/2022	
Additional Conditions - Private Hire Vehicle Operators Licence	In consultation with Chair or Vice Chair of Regulatory Committee: <ul style="list-style-type: none"> • Commercial Regulation Manager • Licensing Manager • Section Leader - Licensing 	Regulatory Committee 09/06/2021	
Additional Hackney Carriage/Private Hire Vehicle Driver's Licence Conditions	In consultation with Chair or Vice Chair of Regulatory Committee: <ul style="list-style-type: none"> • Commercial Regulation Manager • Licensing Manager • Section Leader - Licensing 	Regulatory Committee 09/06/2021	
New/Renewal Hackney Carriage/Private Hire Vehicle Applications	Applicant clear of guidelines <ul style="list-style-type: none"> • Senior Licensing Officer • Licensing Officer 	Regulatory Committee 09/06/2021	
	Applicant not clear of guidelines: <ul style="list-style-type: none"> • Regulatory Sub-Committee • Licensing Manager • Markets Manager • Service Managers within Commercial Regulation 	Regulatory Committee 15/06/2022	

Licence/Consent/Permit Type	Current Delegations	Date of Committee Authorisation	Proposed Changes to Delegations 2023 - 2024
	<ul style="list-style-type: none"> • Service Leads within Commercial Regulation • Service Managers within Governance Services • Section Leader - Licensing 		
Reviews – Hackney Carriage/Private Hire Vehicle Licence	<ul style="list-style-type: none"> • Regulatory Sub-Committee • Licensing Manager • Markets Manager • Service Managers within Commercial Regulation • Service Leads within Commercial Regulation • Service Managers within Governance Services • Section Leader - Licensing 	Regulatory Committee 15/06/2022	
Hackney Carriage Exceptional Condition Criteria	<ul style="list-style-type: none"> • Senior Licensing Officer <p>Appeal to: Section Leader - Licensing</p>	Regulatory Committee 09/06/2021	
Hackney Carriage/Private Hire Fees and Charges	Regulatory Committee	Regulatory Committee 09/06/2021	
Advertising on/in Hackney Carriages	Licensing Manager	Regulatory Committee 09/06/2021	
(a) “All Over”	Licensing Manager	Regulatory Committee 09/06/2021	
(b) Tip Up Seats	Licensing Manager	Regulatory Committee 09/06/2021	

2023 – 2024

Licence/Consent/Permit Type	Current Delegations	Date of Committee Authorisation	Proposed Changes to Delegations 2023 - 2024
(c) Doors	Licensing Manager	Regulatory Committee 09/06/2021	
(d) Rear Window	Licensing Manager	Regulatory Committee 09/06/2021	
Advertising on/in Private Hire Vehicles	Licensing Manager	Regulatory Committee 09/06/2021	
(a) Rear Window	Licensing Manager	Regulatory Committee 09/06/2021	
(b) Rear Doors and Rear Wings	Licensing Manager	Regulatory Committee 09/06/2021	
Private Hire Vehicle Identification Plate – Exemption Policy	Section Leader/Licensing Officer, Licensing in line with agreed policy.	Licensing Committee 15/06/2016	
Limousines/Applications for Private Hire Vehicles	Section Leader, Licensing	Licensing Committee 15/06/2016	
Novelty Vehicles Applications for Private Hire Vehicles, Fire Engines etc	<ul style="list-style-type: none"> • Regulatory Sub-Committee • Licensing Manager • Section Leader - Licensing 	Regulatory Committee 09/06/2021	
Approval of Hackney Carriage – Types	Section Leader, Licensing, in accordance with approved policy	Licensing Committee 30/05/2012	

Licence/Consent/Permit Type	Current Delegations	Date of Committee Authorisation	Proposed Changes to Delegations 2023 - 2024
Approval of Hackney Carriage Fares	<ul style="list-style-type: none"> Regulatory Committee 	Regulatory Committee 09/06/2021	
Digital Advertising in Hackney Carriage/Private Hire Vehicle	<ul style="list-style-type: none"> Licensing Manager 	Regulatory Committee 09/06/2021	
Hackney Carriage/Private Hire Vehicles – Section 68 Notices	<ul style="list-style-type: none"> Compliance Service Lead Senior Compliance Officers Section Leader – Compliance Section Leader – Licensing Taxi Safeguarding Officer Investigator Compliance Officer – Licensing Senior Licensing Officer Licensing Officer Apprentice Compliance officers 	Regulatory Committee 15/06/2022	
Suspension/Removal of Suspension for Non-Mechanical Tests	<ul style="list-style-type: none"> Compliance Service Lead Senior Compliance Officers Section Leader – Compliance Section Leader – Licensing Taxi Safeguarding Officer Investigator Compliance Officer – Licensing Apprentice Compliance Officers 	Regulatory Committee 15/06/2022	
VOSA MOT Testing Facilities for Hackney Carriage/Private Hire Vehicles Mechanical Safety checks - Approval	<ul style="list-style-type: none"> Senior Licensing Officer Section Leader - Licensing 	Regulatory Committee 09/06/2021	

2023 – 2024

Licence/Consent/Permit Type	Current Delegations	Date of Committee Authorisation	Proposed Changes to Delegations 2023 - 2024
VOSA MOT Testing Facilities for Hackney Carriage/Private Hire Vehicles Mechanical Safety checks - Revocation/Attachment of Conditions/Refusal	<ul style="list-style-type: none"> Section Leader - Licensing 	Regulatory Committee 09/06/2021	
VOSA MOT Testing Facilities for Hackney Carriage/Private Hire Vehicles Mechanical Safety checks - Review of decision	<ul style="list-style-type: none"> Licensing Manager 	Regulatory Committee 09/06/2021	
Non-Mechanical compliance check of Hackney Carriage and Private Hire Vehicles - Approval	<ul style="list-style-type: none"> Senior Licensing Officer Licensing Officer 	Regulatory Committee 09/06/2021	
Non-Mechanical compliance check of Hackney Carriage and Private Hire Vehicles - Review of Decision	<ul style="list-style-type: none"> Section Leader – Licensing Senior Licensing Officer 	Regulatory Committee 09/06/2021	
Private Hire Vehicle Exceptional Condition Criteria - Approval	<ul style="list-style-type: none"> Senior Licensing Officer 	Non-Statutory Licensing Committee 10/07/2019	
Private Hire Vehicle Exceptional Condition Criteria - Review of Decision	<ul style="list-style-type: none"> Section Leader, Licensing 	Licensing Committee 03/06/2015	
Hackney Carriage Replacement Vehicles – outside existing criteria	<ul style="list-style-type: none"> Section Leader, Licensing 	Licensing Committee 15/06/2016	

Licence/Consent/Permit Type	Current Delegations	Date of Committee Authorisation	Proposed Changes to Delegations 2023 - 2024
Hackney Carriage Replacement Vehicles – Review of Decision	<ul style="list-style-type: none"> Licensing Manager 	Regulatory Committee 09/06/2021	
Investigation into complaints	<ul style="list-style-type: none"> Commercial Regulation Manager Licensing Manager Service Managers within Commercial Regulation Service Leads within Commercial Regulation Compliance Service Lead 	Regulatory Committee 15/06/2022	
Authorisation of Cautions	<ul style="list-style-type: none"> Commercial Regulation Manager Licensing Manager Compliance Service Lead 	Regulatory Committee 09/06/2021	
Authorisation to Prosecute	<ul style="list-style-type: none"> Commercial Regulation Manager Licensing Manager 	Regulatory Committee 09/06/2021	
Investigation of Offences under the Town and Police Clauses Act 1847 and Local Government (Miscellaneous Provisions) Act 1976	<ul style="list-style-type: none"> Compliance Service Lead Senior Compliance Officers Taxi Safeguarding Officer Investigators Compliance Officers – Licensing Apprentice Compliance Officers 	Regulatory Committee 15/06/2022	<ul style="list-style-type: none"> Compliance Service Lead Section Leader - Compliance Senior Compliance Officers Taxi Safeguarding Officer Investigators Compliance Officers – Licensing Apprentice Compliance Officers

Licence/Consent/Permit Type	Current Delegations	Date of Committee Authorisation	Proposed Changes to Delegations 2023 - 2024
Authorisation to conduct interviews under Police and Criminal Evidence Act 1984 (PACE)	<ul style="list-style-type: none"> • Compliance Service Lead • Senior Compliance Officers • Taxi Safeguarding Officer • Investigators • Compliance Officers - Licensing 	Regulatory Committee 15/06/2022	<ul style="list-style-type: none"> • Compliance Service Lead • Section Leader - Compliance • Senior Compliance Officers • Taxi Safeguarding Officer • Investigators • Compliance Officers - Licensing
Scrap Metal (for information only)			
Scrap Metal Licence Site/Collectors Applications	No Representations: <ul style="list-style-type: none"> • Licensing and Compliance Officer, Licensing 	Non-Statutory Licensing Committee 10/07/2019	
	Representations: Section Leader, Licensing	Executive Decision Notice 16/02/2018	
Scrap Metal Licence Site/Collectors Refusal	Section Leader, Licensing	Executive Decision Notice 16/02/2018	
Scrap Metal Licence Site/Collectors Review/Revocation	Section Leader, Licensing	Executive Decision Notice 16/02/2018	
Scrap Metal Licence Site/Collectors Variation	No Representations <ul style="list-style-type: none"> • Licensing and Compliance Officer, Licensing 	Non-Statutory Licensing Committee 10/07/2019	

Licence/Consent/Permit Type	Current Delegations	Date of Committee Authorisation	Proposed Changes to Delegations 2023 - 2024
	Representations: Section Leader Licensing	Executive Decision Notice 16/02/2018	
Scrap Metal Site Issue of Closure Notice - Application to Magistrates for Closure Order / Termination of Order	<ul style="list-style-type: none"> • Service Manager - Commercial Regulation • Section Leader - Licensing 	Regulatory Committee 09/06/2021	
Scrap Metal Fees	<ul style="list-style-type: none"> • Commercial Regulation Manager 	Non-Statutory Licensing Committee 27/05/2020	
Delegation of Decision Making Functions under the Act	<ul style="list-style-type: none"> • Director of Governance • Commercial Regulation Manager • Service Manager - Commercial Regulation • Licensing and Compliance Officer 	Regulatory Committee 09/06/2021	
Street Trading			
Pitches – Create, Relocate or Deletion	Markets General Manager/Area Markets Manager	Non-Statutory Licensing Committee 17/03/2021	
Review of Decision	<ul style="list-style-type: none"> • Commercial Regulation Manager 	Non-Statutory Licensing Committee 17/03/2021	

2023 – 2024

Licence/Consent/Permit Type	Current Delegations	Date of Committee Authorisation	Proposed Changes to Delegations 2023 - 2024
Consents – Grant, Renewal, Revocation Review of Decision	Markets General Manager/Area Markets Manager Commercial Regulation Manager	Non-Statutory Licensing Committee 17/03/2021 Non-Statutory Licensing Committee 17/03/2021	
Private Land Consents – Grant Revocation of Consent	Area Markets Manager Markets General Manager	Non-Statutory Licensing Committee 17/03/2021 Non-Statutory Licensing Committee 17/03/2021	
Temporary/Street Trading Occasional Consents	Area Markets Manager	Non-Statutory Licensing Committee 17/03/2021	
Change of Tradeline	Markets General Manager	Non-Statutory Licensing Committee 17/03/2021	

Licence/Consent/Permit Type	Current Delegations	Date of Committee Authorisation	Proposed Changes to Delegations 2023 - 2024
Transfer of Street Trading Consent Subject to Consent Conditions Review of Decision	Markets General Manager Commercial Regulation Manager	Non-Statutory Licensing Committee 17/03/2021 Non-Statutory Licensing Committee 27/05/2020	
Street Trading Fees and Charges	Regulatory Committee	Regulatory Committee 09/06/2021	
Change of Unit Design – Approval	Markets General Manager	Non-Statutory Licensing Committee 17/03/2021	
Change of Unit Design - Review of Decision	Commercial Regulation Manager	Regulatory Committee 15/06/2022	
Sex Establishments			
Sex Establishment Licence Shops/Cinema/Sexual Entertainment Venues New Applications	Regulatory Sub-Committee	Regulatory Committee 09/06/2021	

2023 – 2024

Licence/Consent/Permit Type	Current Delegations	Date of Committee Authorisation	Proposed Changes to Delegations 2023 - 2024
Sex Establishment Licence Shops/Cinema/ Sexual Entertainment Venues Renewal Applications - No Representations	Section Leader, Licensing	Licensing Committee 30/05/2012	
Sex Establishment Licence Shops/Cinema/ Sexual Entertainment Venues Renewal Applications - Representations	Regulatory Sub-Committee	Regulatory Committee 09/06/2021	
Sex Establishment Shop/Cinema/ Sexual Entertainment Venues Variation Applications - No Representations	Section Leader, Licensing	Licensing Committee 18/06/2014	
Sex Establishment Shop/Cinema/ Sexual Entertainment Venues Variation Applications – Representations	Regulatory Sub-Committee	Regulatory Committee 09/06/2021	
Sex Establishment Licence Shop/Cinema/Sexual Entertainment Venues Transfer Applications – No representations	Section Leader, Licensing	Licensing Committee 18/06/2014	
Sex Establishment Licence Shop/Cinema/Sexual Entertainment Venues Transfer Applications - Representations	Regulatory Sub-Committee	Regulatory Committee 09/06/2021	

Licence/Consent/Permit Type	Current Delegations	Date of Committee Authorisation	Proposed Changes to Delegations 2023 - 2024
Revocation of Sex Establishment Licence	Regulatory Sub-Committee	Regulatory Committee 09/06/2021	
General Licensing			
House to House	Licensing and Compliance Officer, Licensing	Non-Statutory Licensing Committee 10/07/2019	
Free Printed Matter – Grant	Licensing and Compliance Officer, Licensing	Non-Statutory Licensing Committee 10/07/2019	
Free Printed Matter – Suspension, Revocation	Senior Licensing and Compliance Officer, Licensing	Non-Statutory Licensing Committee 10/07/2019	
Free Printed Matter – Review of Decision	Section Leader, Licensing	Non-Statutory Licensing Committee 10/07/2019	
Free Printed Matter – Mediate outcome of Appeal	In consultation with Chair of Regulatory Committee: Service Manager - Commercial Regulation	Regulatory Committee 09/06/2021	
Street Collections	Licensing and Compliance Officer, Licensing	Non-Statutory Licensing	

Licence/Consent/Permit Type	Current Delegations	Date of Committee Authorisation	Proposed Changes to Delegations 2023 - 2024
		Committee 10/07/2019	
Registrations Acupuncture/Tattooing/ Electrolysis/Cosmetic Piercing and Permanent Skin Colouring	Licensing and Compliance Officer, Licensing	Non-Statutory Licensing Committee 10/07/2019	
Hypnotism	Licensing and Compliance Officer, Licensing	Non-Statutory Licensing Committee 10/07/2019	
Hypnotism – Review of Decisions	Section Leader, Licensing	Licensing Committee 03/06/2015	
Marriage Venues	Licensing and Compliance Officer, Licensing, signed off by Proper Officer	Non-Statutory Licensing Committee 10/07/2019	
Marriage Venues - Appeals	Regulatory Sub-Committee	Regulatory Committee 09/06/2021	
'A' Boards	No Representations - Licensing and Compliance Officer, Licensing Representations / Non-Compliant with policy - Licensing and Compliance Officer, Licensing	Non-Statutory Licensing Committee 10/07/2019 Non-Statutory Licensing Committee 10/07/2019	

Licence/Consent/Permit Type	Current Delegations	Date of Committee Authorisation	Proposed Changes to Delegations 2023 - 2024
	Appeal to Section Leader, Licensing	Licensing Committee 18/06/2014	
Table and Chairs	<p>No Representations - Licensing and Compliance Officer, Licensing</p> <p>Representations / Non-Compliant with policy - Licensing and Compliance Officer, Licensing</p> <p>Appeal to Section Leader, Licensing</p>	<p>Non-Statutory Licensing Committee 10/07/2019</p> <p>Non-Statutory Licensing Committee 10/07/2019</p> <p>Licensing Committee 18/06/2014</p>	
Goods on the Highways	<p>No Representations - Licensing and Compliance Officer, Licensing</p> <p>Representations / Non-Compliant with policy - Licensing and Compliance Officer, Licensing</p> <p>Appeal to Section Leader, Licensing</p>	<p>Non-Statutory Licensing Committee 10/07/2019</p> <p>Non-Statutory Licensing Committee 10/07/2019</p> <p>Licensing Committee 18/06/2014</p>	

2023 – 2024

Licence/Consent/Permit Type	Current Delegations	Date of Committee Authorisation	Proposed Changes to Delegations 2023 - 2024
Mini Bus Permits	<ul style="list-style-type: none"> • Senior Licensing Officer • Licensing Officer 	Regulatory Committee 15/06/2022	
Dangerous Wild Animals	Licensing and Compliance Officer, Licensing	Non-Statutory Licensing Committee 10/07/2019	
Dangerous Wild Animals - Grounds for Refusal under the Act - Revocation of Licence	Regulatory Sub-Committee	Regulatory Committee 09/06/2021	
Zoos - No representations	Licensing and Compliance Officer, Licensing	Non-Statutory Licensing Committee 10/07/2019	
Zoos - Representations/Review of Licence	Regulatory Sub-Committee	Regulatory Committee 09/06/2021	
Pavement Licences - No representations	Licensing and Compliance Officer	Regulatory Committee 09/06/2021	
Pavement Licences - Representations/Noncompliant with policy	Senior Licensing and Compliance Officer/ Section Leader, Licensing	Regulatory Committee 09/06/2021	

Licence/Consent/Permit Type	Current Delegations	Date of Committee Authorisation	Proposed Changes to Delegations 2023 - 2024
Review of Decision – Refusal to Grant/Revoke Licence	Service Manager - Commercial Regulation	Regulatory Committee 09/06/2021	
Caravan Licensing			
Caravan Sites Grant – Attachment of Model Conditions	Licensing and Compliance Officer	Non-Statutory Licensing Committee 10/07/2019	
Caravan Sites Grant – Attachment of Conditions other than all Model Conditions	Regulatory Sub-Committee	Regulatory Committee 09/06/2021	
Caravan Sites Grant - On Transfer of Benefit for use of land - model conditions	Licensing and Compliance Officer, Licensing	Non-Statutory Licensing Committee 10/07/2019	
Caravan Sites Grant - On Transfer of Benefit for use of land - other than model conditions	Regulatory Sub-Committee	Regulatory Committee 09/06/2021	
Caravan Sites Refusal	Regulatory Sub-Committee	Regulatory Committee 09/06/2021	
Caravan Sites Alteration of Conditions - No representations	Licensing and Compliance Officer, Licensing	Non-Statutory Licensing Committee 10/07/2019	

Licence/Consent/Permit Type	Current Delegations	Date of Committee Authorisation	Proposed Changes to Delegations 2023 - 2024
Caravan Sites Alteration of Conditions - Representations	Regulatory Sub-Committee	Regulatory Committee 09/06/2021	
Caravan Sites Fit and Proper Person Applications	Decision to Grant without conditions. <ul style="list-style-type: none"> • Service Manager within Commercial Regulation. • Section Leaders within Commercial Regulation. Decision to Grant with conditions or Refuse <ul style="list-style-type: none"> • Regulatory sub-committee. 	Regulatory Committee 15/06/2022	
Animal Welfare (Licensing Activities Involving Animals) (England Regulations) 2018			
Animal Boarding Establishments/ Dog Breeding/ Performing Animals/ Pet Shops and Riding Establishments - Grant / Renewal	Licensing and Compliance Officer, Licensing - in accordance with requirement 2018 Regulations	Non-Statutory Licensing Committee 10/07/2019	
Animal Boarding Establishments/ Dog Breeding/ Performing Animals/ Pet Shops and Riding Establishments - Variation with consent of licence holder	Licensing and Compliance Officer, Licensing	Non-Statutory Licensing Committee 10/07/2019	
Animal Boarding Establishments/ Dog Breeding/ Performing Animals/ Pet Shops and Riding Establishments - Variation without consent of licence holder	Section Leader, Licensing	Non-Statutory Licensing Committee 28/11/2018	

2023 – 2024

Licence/Consent/Permit Type	Current Delegations	Date of Committee Authorisation	Proposed Changes to Delegations 2023 - 2024
Animal Boarding Establishments/ Dog Breeding/ Performing Animals/ Pet Shops and Riding Establishments - Variation - where written representations are received	Service Manager - Commercial Regulation	Regulatory Committee 09/06/2021	
Animal Boarding Establishments/ Dog Breeding/ Performing Animals/ Pet Shops and Riding Establishments - Suspension without consent	Section Leader, Licensing	Non-Statutory Licensing Committee 28/11/2018	
Animal Boarding Establishments/ Dog Breeding/ Performing Animals/ Pet Shops and Riding Establishments – Suspension where written representations are received	Service Manager - Commercial Regulation	Regulatory Committee 09/06/2021	
Animal Boarding Establishments/ Dog Breeding/ Performing Animals/ Pet Shops and Riding Establishments - Revocation of licence	Service Manager - Commercial Regulation	Regulatory Committee 09/06/2021	
Safety of Sports Grounds Act 1975 and Safety of Places of Sports Act 1987			
Variation of capacity via prohibition or restriction of all, or part of the stadium amending the safety certificate and replacement of the safety certificate.	<ul style="list-style-type: none"> • Commercial Regulation Manager • Service Manager – Environmental Health • Alison Stevens, Senior Officer 	Regulatory Committee 09/06/2021	
Power of entry to facilitate ‘periodic inspection’ of the stadium	<ul style="list-style-type: none"> • Service Manager – Environmental Health 	Regulatory Committee 09/06/2021	

Licence/Consent/Permit Type	Current Delegations	Date of Committee Authorisation	Proposed Changes to Delegations 2023 - 2024
	<ul style="list-style-type: none"> Senior Officer within Environmental Health District Officer within Environmental Health 		
Chair of Safety Advisory Group	<ul style="list-style-type: none"> Licensing Manager 	Regulatory Committee 09/06/2021	
Vice Chair of Safety Advisory Group	<ul style="list-style-type: none"> Service Manager - Trading Standards & Licensing Act 	Regulatory Committee 15/06/2022	
Regulatory of Investigatory Powers Act 2000			
Regulation of Investigatory Powers Act (RIPA) 2000 authorisation to the Magistrates Court under Section 223 Local Government Act 1972	<ul style="list-style-type: none"> Commercial Regulation Manager Head of Communities 	Regulatory Committee 09/06/2021	
Anti-Social Behaviour Crime and Policing Act 2014 (Section 76-79)			
Power to issue closure notice (for up to both 24 hours and 48 hours as per Sections 76 and 77*)	<ul style="list-style-type: none"> Commercial Regulation Manager Head of Communities 	Regulatory Committee 09/06/2021	

* Requires Delegation from the Head of Paid Service

.....

Tim Johnson
Chief Executive

Date:

The proposed delegation to officers is subject to an administrative process by working through checklists of approved policy/criteria prior to the issue of Licence/Registration/Permit/Notice etc.

I delegate authority for the decision making processes within the functions detailed above to the posts named in the proposed delegation column.

.....

John Roseblade
Director of Resident Services

Date:

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HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
NEW APPLICATION HEARING

Date of Hearing	Employee	Applicant	Outcome
31/03/2023	DC. DS	ME	Refuse
29/03/2023	DC. AW	EY	Grant
29/03/2023	DC. MA	MH	Refuse
29/03/2023	DC. AW	HH	Grant
29/03/2023	DC. AW	MM	Grant
29/03/2023	AS. LW	HA	Grant
29/03/2023	AS. LW	SR	Grant
29/03/2023	AS. LW	NA	Grant
29/03/2023	AS. LW	DG	Grant
28/03/2023	AS. AW	SM	Grant
28/03/2023	AS. AW	AA	Grant
28/03/2023	AS. AW	JD	Refuse
27/03/2023	EC. DA	BJ	Defer
27/03/2023	EC. DA	AR	Defer
27/03/2023	EC. DA	MS	Refuse

27/03/2023	EC. DA	AA	Withdrawn
24/03/2023	BM. MA	AK	Grant
24/03/2023	BM. MA	TH	Refuse
24/03/2023	BM. MA	IA	Defer
23/03/2023	OS. MA	KH	Defer
23/03/2023	OS. MA	UF	Refuse
23/03/2023	OS. MA	HH	Refuse
23/03/2023	OS. MA	DA	Defer
22/03/2023	OS. DA	HS	Defer
22/03/2023	AS. DS	AH	Grant
22/03/2023	AS. DS	FI	Grant
22/03/2023	AS. DS	WH	Refuse
22/03/2023	AS. DB	FT	Grant
21/03/2023	AS. AS	WZ	Defer
21/03/2023	AS. AS	GH	Grant
21/03/2023	AS. KR	AK	Grant
21/03/2023	AS. KR	PD	Defer
21/03/2023	OS. AW	SK	Grant

21/03/2023	OS. AW	VS	Grant
21/03/2023	OS. AW	AP	Grant
21/03/2023	OS. AW	DR	Grant
20/03/2023	BM. KR	JA	Defer
20/03/2023	AS. AW	IM	Grant
20/03/2023	PD. KR	CD	Defer
20/03/2023	PD. KR	TM	Refuse
20/03/2023	BM. MA	MI	Defer
20/03/2023	BM. MA	SA	Grant
20/03/2023	BM. MA	RA	Refuse
17/03/2023	BM. AS	NR	Defer
17/03/2023	BM. AS	GW	Grant
17/03/2023	BM. AS	MA	Refuse
17/03/2023	BM. AS	OO	Grant
16/03/2023	BM. AS	RA	Grant
16/03/2023	BM. AS	AS	Refuse
16/03/2023	OS. DS	AK	Grant
15/03/2023	DC. MA	ME	Defer

15/03/2023	DC. MA	MH	Grant
15/03/2023	DC. MA	VS	Refuse
15/03/2023	DC. MA	UA	Grant
15/03/2023	AS. LW	AL	Defer
15/03/2023	AS. LW	SA	Refuse
15/03/2023	AS. LW	MW	Grant
15/03/2023	AS. LW	MA	Failed to attend
14/03/2023	AS. DS	MM	Grant
14/03/2023	AS. DS	LB	Grant
14/03/2023	AS. DS	MV	Grant
14/03/2023	AS. DS	AZ	Grant
14/03/2023	OS. KR	AR	Refuse
14/03/2023	OS. KR	LA	Refuse
14/03/2023	OS. KR	IJ	Refuse
13/03/2023	PD. DS	AG	Defer
13/03/2023	PD. DS	MU	Defer
13/03/2023	PD. DS	TA	Refuse
13/03/2023	PD. DS	MM	Grant

13/03/2023	EC. CS	PP	Grant
13/03/2023	EC. CS	TJ	Defer
13/03/2023	EC. CS	LB	Refuse
13/03/2023	EC. AW	MS	Defer
10/03/2023	AS. AB	TM	Defer
10/03/2023	BM. AB	MN	Grant
10/03/2023	BM. AB	AA	Refuse
10/03/2023	BM. AB	KD	Grant
09/03/2023	AS. AS	WS	Grant
09/03/2023	AS. AS	MU	Grant
09/03/2023	OS. KR	SG	Grant
08/03/2023	AS. KR	MS	Grant
08/03/2023	AS. KR	NS	Grant
08/03/2023	AS. KR	A F	Grant
08/03/2023	AS. KR	WU	Grant
07/03/2023	AS. AB	NY	Grant
07/03/2023	AS. AB	LN	Grant
07/03/2023	AS. AB	AH	Grant

07/03/2023	AS. AB	RB	Refuse
07/03/2023	OS. DA	BM	Refuse
07/03/2023	OS. DA	RA	Grant
07/03/2023	PD. DA	FB	Defer
07/03/2023	OS. DA	HF	Refuse
06/03/2023	PD. MA	QS	Grant
06/03/2023	PD. MA	WK	Refuse
06/03/2023	PD. MA	MM	Refuse
06/03/2023	PD. MA	JA	Grant
06/03/2023	BM. MA	BS	Grant
06/03/2023	BM. MA	SA	Refuse
06/03/2023	BM. MA	QK	Grant
03/03/2023	OS. AS	MC	Grant
03/03/2023	BM. DS	PG	Grant
03/03/2023	BM. DS	ST	Refuse
03/03/2023	BM. DS	MA	Refuse
03/03/2023	BM. DS	ZA	Grant
02/03/2023	BM. DS	BB	Defer

02/03/2023	BM. DS	HL	Grant
02/03/2023	OS. DS	MS	Grant
02/03/2023	OS. DS	II	Grant
02/03/2023	OS. DS	AB	Defer
02/03/2023	OS. DS	SM	Withdrawn
01/03/2023	TD. DS	LJ	Grant
01/03/2023	DC. DS	VL	Refuse
01/03/2023	DC. DS	CI	Grant
01/03/2023	DC. DS	EO	Defer
01/03/2023	AS. AB	SS	Defer
01/03/2023	AS. AB	YK	Grant
01/03/2023	AS. AB	IH	Grant
01/03/2023	AS. AB	GA	Grant
28/02/2023	AS. AB	JA	Defer
28/02/2023	AS. AB	AA	Defer
28/02/2023	AS. AB	PJ	Refuse
28/02/2023	AS. AB	KS	Grant
28/02/2023	OS. AB	AA	Refuse

28/02/2023	OS. AB	MK	Refuse
28/02/2023	OS. AB	MR	Grant
28/02/2023	OS. AB	MM	Refuse
27/02/2023	PD. MA	MQ	Grant
27/02/2023	PD. MA	FA	Failed to attend
27/02/2023	PD. MA	AB	Grant
27/02/2023	PD. MA	IF	Refuse
27/02/2023	JH. DA	RO	Refuse
27/02/2023	JH. DA	CA	Grant
27/02/2023	JH. DA	AH	Refuse
27/02/2023	JH. DA	SM	Grant
23/02/2023	OS. CS	SR	Refuse
23/02/2023	OS. CS	AA	Refuse
23/02/2023	OS. CS	MA	Defer
23/02/2023	OS. CS	MA	Refuse
22/02/2023	AS. DS	FT	Grant
22/02/2023	AS. DS	KG	Grant
22/02/2023	AS. DS	EA	Grant

22/02/2023	AS. DA	RT	Grant
21/02/2023	AS. DS	RR	Grant
21/02/2023	AS. DS	ST	Refuse
21/02/2023	AS. DS	RA	Failed to attend
21/02/2023	AS. DS	DH	Grant
21/02/2023	JH. DS	DD	Grant
21/02/2023	JH. DS	BJ	Grant
21/02/2023	AS. DS	MR	Refuse
21/02/2023	JH. DS	MA	Refuse
20/02/2023	PD. DS	RM	Grant
20/02/2023	PD. DS	TA	Grant
20/02/2023	PD. DS	SS	Refuse
20/02/2023	PD. DS	MKA	Grant
20/02/2023	BM. DS	KS	Grant
20/02/2023	BM. DS	ZA	Refuse
20/02/2023	BM. DS	FE	Defer
17/02/2023	JH. LW	AI	Failed to attend
17/02/2023	JH. LW	MB	Refuse

17/02/2023	JH. LW	RK	Refuse
17/02/2023	JH. LW	MV	Refuse
16/02/2023	DC. MA	JM	Defer
16/02/2023	DC. MA	MH	Grant
16/02/2023	DC. MA	MY	Refuse
16/02/2023	DC. MA	HM	Defer
16/02/2023	OS. CS	RH	Grant
16/02/2023	OS. CS	IM	Grant
16/02/2023	OS. CS	DR	Grant
16/02/2023	OS. CS	AH	Refuse
15/02/2023	PD. LW	AM	Defer
14/02/2023	OS. MA	AA	Refuse
14/02/2023	OS. MA	IM	Refuse
14/02/2023	OS. MA	AS	Refuse
14/02/2023	OS. MA	SA	Grant
13/02/2023	PD. CS	BB	Grant
13/02/2023	PD. CS	TJ	Grant
13/02/2023	PD. CS	UT	Grant

13/02/2023	PD. CS	MJ	Grant
10/02/2023	AS. MA	MJ	Refuse
09/02/2023	OS. DS	AM	Refuse
09/02/2023	BM. DS	GG	Grant
09/02/2023	BM. DS	AG	Grant
09/02/2023	BM. DS	AK	Grant
08/02/2023	PD. CS	OM	Grant
08/02/2023	AS. DA	MT	Grant
08/02/2023	AS. DA	MB	Refuse
08/02/2023	AS. DA	MS	Defer
08/02/2023	AS. DA	TH	Defer
07/02/2023	AS. AB	NA	Grant
07/02/2023	AS. AB	KA	Grant
07/02/2023	AS. DA	YB	Grant
07/02/2023	AS. DA	SH	Defer
07/02/2023	OS. DA	AA	Refuse
07/02/2023	OS. DA	ZS	Refuse
07/02/2023	OS. DA	AM	Refuse

07/02/2023	OS. DA	FM	Grant
06/02/2023	PD. KR	NH	Grant
06/02/2023	PD. KR	LU	Grant
06/02/2023	PD. KR	HA	Refuse
06/02/2023	PD. KR	US	Refuse
06/02/2023	BM. DA	HE	Grant
06/02/2023	BM. DA	HA	Grant
06/02/2023	EC. DA	AR	Grant
06/02/2023	BM. DA	MC	Refuse
03/02/2023	BM. LW	HW	Grant
03/02/2023	BM. LW	HH	Failed to attend
03/02/2023	BM. LW	DA	Failed to attend
03/02/2023	BM. LW	NU	Refuse
02/02/2023	DC. DS	SV	Grant
02/02/2023	DC. DS	FI	Grant
02/02/2023	OS. DS	AM	Refuse
02/02/2023	OS. DS	HR	Refuse
02/02/2023	OS. DS	AB	Grant

02/02/2023	OS. DS	MH	Grant
01/02/2023	PD. DS	RG	Defer
01/02/2023	PD. DS	FA	Grant
01/02/2023	PD. DS	AJ	Grant
01/02/2023	AS. LW	TS	Grant
01/02/2023	AS. LW	AM	Grant
01/02/2023	AS. LW	QW	Defer
01/02/2023	AS. LW	MS	Refuse
31/01/2023	AS. DA	SB	Grant
31/01/2023	AS. DA	WH	Grant
31/01/2023	AS. MA	AA	Defer
31/01/2023	AS. MA	MK	Grant
31/01/2023	OS. KR	FM	Grant
31/01/2023	OS. KR	AH	Refuse
31/01/2023	OS. KR	NA	Refuse
31/01/2023	OS. KR	KB	Grant
30/01/2023	PD. KR	AK	Defer
30/01/2023	PD. KR	IS	Defer

30/01/2023	PD. KR	MY	Refuse
30/01/2023	PD. KR	FM	Defer
30/01/2023	EC. DA	KH	Grant
30/01/2023	EC. DA	MS	Grant
30/01/2023	EC. DA	KH	Defer
30/01/2023	EC. DA	KS	Grant
26/01/2023	OS. LW	SM	Grant
26/01/2023	OS. LW	JV	Refuse
26/01/2023	OS. LW	AK	Grant
26/01/2023	OS. LW	SA	Grant
25/01/2023	PD. LW	KH	Refuse
25/01/2023	JH. CS	MA	Grant
25/01/2023	AS. DA	UA	Grant
25/01/2023	AS. DA	AM	Refuse
25/01/2023	AS. DA	MS	Failed to attend
25/01/2023	AS. DA	AJ	Defer
24/01/2023	JH. MA	TA	Defer
24/01/2023	AS. MA	WA	Refuse

24/01/2023	AS. MA	JA	Grant
24/01/2023	AS. MA	DA	Refuse
24/01/2023	DC. DA	GN	Grant
23/01/2023	PD. KR	MR	Refuse
23/01/2023	PD. KR	LA	Failed to attend
23/01/2023	PD. KR	AR	Grant
23/01/2023	PD. KR	AH	Defer
23/01/2023	OS. DA	HA	Grant
23/01/2023	OS. DA	MK	Refuse
23/01/2023	OS. DA	WK	Grant
20/01/2023	JH. DA	SH	Defer
20/01/2023	JH. DA	AM	Grant
20/01/2023	JH. DA	TM	Refuse
20/01/2023	JH. DA	AJ	Grant
19/01/2023	DC. LW	AS	Grant
19/01/2023	DC. LW	MR	Grant
19/01/2023	DC. LW	BC	Grant
19/01/2023	DC. LW	IB	Defer

18/01/2023	JH. MA	LK	Refuse
18/01/2023	JH. MA	AS	Refuse
18/01/2023	AS. LW	KF	Grant
18/01/2023	AS. LW	ES	Grant
18/01/2023	AS. LW	IS	Grant
18/01/2023	AS. LW	VU	Grant
17/01/2023	AS. AB	JI	Refuse
17/01/2023	AS. AB	SA	Refuse
17/01/2023	AS. AB	MM	Grant
17/01/2023	AS. AB	NK	Refuse
17/01/2023	OS. DA	MS	Refuse
17/01/2023	OS. DA	RP	Grant
17/01/2023	OS. DA	NA	Refuse
17/01/2023	OS. DA	SS	Refuse
16/01/2023	PD. KR	AM	Defer
16/01/2023	PD. KR	JH	Grant
16/01/2023	PD. KR	JS	Refuse
16/01/2023	PD. KR	SM	Defer

16/01/2023	EC. DA	SPN	Defer
16/01/2023	EC. DA	NM	Grant
16/01/2023	EC. DA	SY	Refuse
16/01/2023	EC. DA	QM	Refuse
12/01/2023	OS. KR	UM	Grant
12/01/2023	OS. KR	LE	Grant
12/01/2023	OS. KR	MN	Grant
11/01/2023	AS. MA	MH	Refuse
11/01/2023	AS. MA	AR	Grant
11/01/2023	AS. MA	RA	Refuse
11/01/2023	AS. MA	SH	Grant
11/01/2023	JH. CS	SU	Refuse
10/01/2023	AS. AB	FI	Refuse
10/01/2023	AS. AB	HO	Grant
10/01/2023	AS. AB	ZH	Grant
10/01/2023	AS. AB	JS	Grant
09/01/2023	PD. KR	SA	Grant
09/01/2023	PD. KR	FF	Grant

09/01/2023	PD. KR	OS	Grant
09/01/2023	PD. KR	AH	Grant
21/12/2022	WH. DA	SN	Grant
19/12/2022	PD. KR	NP	Grant
19/12/2022	PD. KR	MKK	Refuse
19/12/2022	PD. KR	JK	Grant
19/12/2022	PD. KR	NS	Grant
16/12/2022	AS. MA	ZR	Defer
16/12/2022	AS. MA	OF	Grant
15/12/2022	AS. CS	SM	Grant
15/12/2022	AS. CS	KJ	Grant
15/12/2022	AS. CS	MM	Refuse
15/12/2022	AS. CS	AA	Refuse
13/12/2022	AS. AB	SC	Refuse
13/12/2022	AS. AB	HR	Refuse
13/12/2022	AS. AB	NA	Refuse
13/12/2022	AS. AB	SN	Failed to attend
12/12/2022	PD. KR	ZH	Grant

12/12/2022	PD. KR	AZ	Grant
12/12/2022	PD. KR	HM	Defer
12/12/2022	PD. KR	BAS	Grant
12/12/2022	EC. AB	AI	Refuse
12/12/2022	EC. AB	AS	Grant
12/12/2022	EC. AB	MA	Refuse
12/12/2022	EC. MA	IA	Grant
09/12/2022	AS. KR	MM	Refuse
09/12/2022	AS. KR	HR	Grant
09/12/2022	AS. KR	HA	Grant
09/12/2022	AS. KR	AA	Grant
08/12/2022	EC. DA	AA	Grant
08/12/2022	EC. DA	AI	Grant
08/12/2022	EC. DA	MA	Grant
08/12/2022	EC. DA	HA	Grant
07/12/2022	WH. LW	MJ	Grant
06/12/2022	AS. KR	EA	Grant
06/12/2022	AS. KR	DN	Grant

06/12/2022	AS. KR	TM	Defer
06/12/2022	AS. KR	MS	Grant
05/12/2022	PD. KR	KH	Grant
05/12/2022	PD. KR	FA	Refuse
05/12/2022	PD. KR	HN	Grant
05/12/2022	PD. KR	MA	Grant
02/12/2022	DC. DA	MH	Defer
01/12/2022	EC. DA	ZA	Refuse
01/12/2022	EC. DA	ZA	Refuse
01/12/2022	EC. DA	UY	Grant
01/12/2022	AS. AB	TB	Defer
01/12/2022	EC. DA	GB	Grant
30/11/2022	AS. CS	SK	Grant
30/11/2022	AS. CS	YA	Grant
30/11/2022	AS. CS	YH	Defer
30/11/2022	AS. CS	HR	Grant
29/11/2022	DC. DA	TK	Refuse
29/11/2022	DC. DA	IA	Refuse

29/11/2022	DC. DA	NM	Grant
29/11/2022	DC. DA	MH	Defer
28/11/2022	PD. LW	KH	Defer
28/11/2022	PD. LW	EJ	Defer
28/11/2022	PD. LW	YO	Grant
28/11/2022	PD. LW	JN	Grant
25/11/2022	JH. KR	RP	Grant
25/11/2022	JH. KR	SM	Refuse
25/11/2022	JH. KR	NK	Refuse
25/11/2022	JH. KR	SI	Refuse
24/11/2022	AS. AS	SA	Grant
24/11/2022	AS. AS	TB	Failed to attend
23/11/2022	AS. LW	FT	Refuse
23/11/2022	AS. LW	KM	Grant
23/11/2022	AS. LW	DT	Refuse
23/11/2022	AS. LW	GS	Grant
22/11/2022	PD. LW	AS	Refuse
22/11/2022	PD. LW	KS	Defer

22/11/2022	PD. LW	AK	Refuse
22/11/2022	PD. LW	MA	Grant
22/11/2022	DC. KR	AW	Grant
22/11/2022	DC. KR	MA	Grant
22/11/2022	DC. KR	SA	Refuse
22/11/2022	DC. KR	AK	Grant
17/11/2022	EC. MA	AS	Refuse
17/11/2022	EC. MA	FC	Grant
17/11/2022	EC. MA	AM	Refuse
17/11/2022	EC. MA	SS	Grant
16/11/2022	DC. AW	AG	Grant
16/11/2022	PD. AW	AH	Grant
16/11/2022	PD. AW	AR	Grant
16/11/2022	PD. AW	FL	Grant
16/11/2022	AS. KR	MA	Refuse
16/11/2022	WH. AW	JM	Grant
15/11/2022	EC. DA	Z A	Grant
15/11/2022	EC. DA	CR	Defer

11/11/2022	JH. MA	SR	Grant
11/11/2022	JH. MA	HS	Grant
11/11/2022	JH. AS	SMK	Grant
11/11/2022	JH. AS	EA	Grant
10/11/2022	EC. RM	AM	Grant
10/11/2022	EC. RM	JK	Grant
10/11/2022	PD. RM	JL	Grant
10/11/2022	PD. RM	MM	Failed to attend
10/11/2022	OS. AS	AY	Grant
10/11/2022	OS. AS	NH	Grant
10/11/2022	OS. MA	SH	Grant
10/11/2022	OS. MA	AS	Grant
09/11/2022	AS. LW	TS	Refuse
09/11/2022	AS. LW	AH	Grant
09/11/2022	AS. LW	AR	Refuse
09/11/2022	AS. LW	RJ	Refuse
08/11/2022	AS. KR	SM	Grant
08/11/2022	AS. KR	AH	Grant

08/11/2022	AS. KR	GE	Refuse
08/11/2022	AS. KR	RR	Grant
07/11/2022	PD. AB	RH	Grant
07/11/2022	PD. AB	AB	Grant
07/11/2022	PD. AB	SA	Grant
07/11/2022	PD. AB	SA	Grant
03/11/2022	JH. LW	ZH	Grant
03/11/2022	JH. LW	NK	Refuse
03/11/2022	JH. LW	JD	Grant
03/11/2022	JH. AB	MK	Refuse
02/11/2022	AS. KR	TH	Refuse
02/11/2022	AS. KR	JL	Refuse
02/11/2022	PD. AB	AM	Refuse
02/11/2022	PD. AB	OH	Grant
02/11/2022	AS. CS	MA	Grant
02/11/2022	AS. CS	KS	Grant
02/11/2022	AS. LW	BA	Grant
02/11/2022	AS. AW	DJ	Grant

01/11/2022	OS. DA	SI	Refuse
01/11/2022	OS. DA	MU	Grant
01/11/2022	OS. DA	AS	Grant
01/11/2022	OS. DA	WR	Defer
31/10/2022	PD. KR	GA	Grant
31/10/2022	PD. KR	AI	Defer
31/10/2022	PD. KR	HA	Grant
31/10/2022	PD. KR	VK	Grant
27/10/2022	OS. DS	AA	Grant
27/10/2022	OS. DS	MH	Grant
27/10/2022	OS. DS	JH	Refuse
27/10/2022	OS. CS	AN	Grant
25/10/2022	PD. LW	IA	Grant
25/10/2022	PD. LW	SH	Defer
25/10/2022	PD. LW	MS	Grant
25/10/2022	PD. LW	MR	Grant
21/10/2022	EC. KR	NK	Grant
21/10/2022	EC. KR	UJ	Grant

20/10/2022	EC. CS	TM	Grant
20/10/2022	EC. CS	CS	Defer
19/10/2022	PD. KR	SM	Refuse
19/10/2022	PD. KR	CM	Grant
19/10/2022	PD. KR	WS	Grant
19/10/2022	PD. KR	SU	Grant
19/10/2022	AS. AW	MN	Failed to attend
19/10/2022	AS. AW	MU	Grant
19/10/2022	AS. AW	WH	Grant
19/10/2022	AS. AW	SS	Refuse
18/10/2022	AS. MA	HTS	Refuse
18/10/2022	AS. MA	ZA	Grant
18/10/2022	OS. DA	YW	Refuse
18/10/2022	OS. DA	MI	Defer
18/10/2022	OS. DA	JT	Grant
18/10/2022	OS. DA	IM	Failed to attend
17/10/2022	PD. AW	BO	Defer
17/10/2022	PD. AW	MZ	Grant

17/10/2022	PD. AW	KT	Refuse
17/10/2022	PD. AW	BC	Grant
13/10/2022	OS. LW	WL	Refuse
13/10/2022	OS. LW	MS	Refuse
13/10/2022	OS. LW	NR	Refuse
13/10/2022	OS. LW	SS	Grant
12/10/2022	AS. CS	JL	Grant
12/10/2022	AS. CS	SN	Refuse
12/10/2022	AS. CS	WH	Grant
12/10/2022	AS. CS	SA	Defer
11/10/2022	AS. LW	BH	Grant
11/10/2022	AS. LW	TM	Defer
07/10/2022	AS. DA	HA	Refuse
07/10/2022	AS. DA	SR	Refuse
06/10/2022	PD. MA	JB	Failed to attend
06/10/2022	PD. MA	BS	Grant
06/10/2022	PD. MA	MH	Refuse
06/10/2022	PD. MA	MC	Grant

05/10/2022	AS. AW	UI	Grant
05/10/2022	AS. AW	MR	Refuse
05/10/2022	AS. AW	AR	Grant
05/10/2022	AS. AW	MM	Grant
04/10/2022	PD. AS	TM	Grant
04/10/2022	PD. AS	QN	Grant
04/10/2022	PD. AS	SS	Grant
04/10/2022	PD. AS	TM	Defer
03/10/2022	AS. KR	SB	Grant
03/10/2022	AS. KR	QW	Grant
03/10/2022	AS. KR	AO	Grant
03/10/2022	AS. KR	HK	Refuse
29/09/2022	EC. AB	PK	Grant
29/09/2022	EC. AB	MH	Grant
29/09/2022	JC. KR	MA	Defer
29/09/2022	EC. CS	MO	Refuse
29/09/2022	EC. AB	MA	Grant
28/09/2022	AS. LW	AJ	Refuse

28/09/2022	AS. LW	MN	Grant
28/09/2022	AS. LW	SA	Grant
28/09/2022	AS. LW	BH	Grant
27/09/2022	OS. KR	NW	Grant
27/09/2022	OS. KR	FE	Grant
27/09/2022	OS. KR	SA	Grant
27/09/2022	OS. KR	MK	Refuse
26/09/2022	PD. KR	AA	Grant
26/09/2022	PD. KR	NA	Grant
26/09/2022	PD. KR	BA	Grant
22/09/2022	JC. MA	RP	Defer
22/09/2022	JC. MA	PS	Grant
22/09/2022	JC. MA	MA	Grant
22/09/2022	JC. MA	AM	Defer
21/09/2022	PD. AB	BK	Grant
21/09/2022	PD. AB	KM	Grant
21/09/2022	PD. AB	JM	Grant
21/09/2022	PD. AB	RS	Grant

21/09/2022	AS. AB	IK	Refuse
21/09/2022	AS. AB	MH	Grant
21/09/2022	AS. AB	NN	Grant
21/09/2022	AS. AB	HM	Grant
20/09/2022	AS. DS	JM	Refuse
20/09/2022	AS. DS	JK	Grant
20/09/2022	AS. DS	GS	Refuse
20/09/2022	AS. DS	MS	Grant
15/09/2022	DC. RM	AI	Refuse
15/09/2022	DC. RM	MB	Defer
15/09/2022	DC. RM	IW	Grant
15/09/2022	DC. RM	RA	Grant
15/09/2022	JC. LW	BH	Grant
15/09/2022	JC. LW	TC	Refuse
15/09/2022	JC. LW	AK	Grant
15/09/2022	JC. LW	AA	Grant
14/09/2022	AS. AB	MM	Grant
14/09/2022	AS. AB	AH	Grant

14/09/2022	AS. AB	PD	Grant
14/09/2022	AS. AB	MH	Grant
13/09/2022	OS. KR	MU	Grant
13/09/2022	OS. KR	AH	Grant
13/09/2022	OS. KR	ZK	Refuse
13/09/2022	OS. KR	IW	Grant
08/09/2022	PD. DS	AA	Defer
08/09/2022	PD. DS	SS	Grant
08/09/2022	PD. DS	NA	Defer
08/09/2022	OS. AS	BE	Refuse
08/09/2022	OS. AS	SJ	Grant
08/09/2022	OS. CS	CM	Refuse
08/09/2022	OS. CS	AH	Grant
07/09/2022	EC. KR	BO	Grant
07/09/2022	EC. KR	MR	Refuse
07/09/2022	EC. KR	ZA	Defer
07/09/2022	EC. KR	C S	Defer
06/09/2022	OS. DS	RH	Grant

06/09/2022	OS. DS	MA	Grant
06/09/2022	OS. DS	MA	Failed to attend
06/09/2022	OS. DS	HS	Defer
31/08/2022	PD. LW	ZA	Grant
31/08/2022	PD. LW	BA	Defer
31/08/2022	PD. LW	AM	Grant
31/08/2022	PD. LW	AN	Grant
24/08/2022	PD. KR	AH	Grant
24/08/2022	PD. KR	NI	Grant
24/08/2022	PD. KR	AW	Grant
24/08/2022	PD. KR	MM	Defer
23/08/2022	PD. DA	FP	Grant
23/08/2022	PD. DA	DF	Refuse
23/08/2022	PD. DA	HN	Grant
23/08/2022	PD. DA	MC	Grant
17/08/2022	GB. LW	CSW	Refuse
10/08/2022	DC. MA	MM	Defer
10/08/2022	DC. MA	IM	Grant

10/08/2022	DC. MA	AA	Grant
10/08/2022	DC. MA	PP	Grant
09/08/2022	AS. CS	MH	Grant
09/08/2022	AS. CS	AR	Defer
09/08/2022	AS. CS	MR	Grant
09/08/2022	AS. CS	ET	Grant
04/08/2022	AS. RM	NG	Grant
04/08/2022	AS. RM	ZA	Grant
03/08/2022	DC. MA	GN	Defer
03/08/2022	DC. MA	AA	Grant
03/08/2022	DC. MA	SP	Grant
03/08/2022	DC. MA	SS	Grant
03/08/2022	AS. KR	CK	Grant
03/08/2022	AS. KR	IS	Grant
03/08/2022	AS. KR	JW	Grant
03/08/2022	AS. KR	SA	Defer
02/08/2022	AS. KR	MK	Grant
02/08/2022	AS. KR	UK	Refuse

02/08/2022	AS. KR	MD	Refuse
02/08/2022	AS. KR	BH	Refuse
28/07/2022	JC. AS	MR	Refuse
28/07/2022	JC. AS	GO	Grant
28/07/2022	JC. AS	KT	Failed to attend
28/07/2022	JC. AS	KS	Grant
27/07/2022	PD. RM	MJ	Grant
27/07/2022	PD. RM	AS	Grant
27/07/2022	PD. RM	AW	Grant
27/07/2022	PD. RM	RS	Grant
26/07/2022	AS. DS	YK	Grant
26/07/2022	AS. DS	SR	Defer
26/07/2022	AS. DS	ZR	Defer
26/07/2022	AS. DS	DA	Grant
26/07/2022	OS. RM	MK	Refuse
26/07/2022	OS. DA	AA	Refuse
26/07/2022	OS. RM	BZ	Grant
26/07/2022	OS. RM	SM	Failed to attend

20/07/2022	DC. MA	AR	Grant
20/07/2022	DC. MA	MR	Grant
20/07/2022	DC. MA	MH	Grant
20/07/2022	OS. LW	SK	Failed to attend
20/07/2022	AS. LW	AM	Refuse
20/07/2022	AS. LW	LDB	Grant
20/07/2022	AS. LW	HTS	Defer
15/07/2022	AS. DA	YK	Grant
15/07/2022	AS. DA	AI	Defer
15/07/2022	AS. DA	AW	Refuse
15/07/2022	OS. RM	HH	Grant
15/07/2022	OS. RM	SA	Grant
15/07/2022	OS. RM	AB	Grant
14/07/2022	AS. SS	AR	Refuse
14/07/2022	AS. SS	IA	Grant
14/07/2022	AS. SS	JH	Refuse
13/07/2022	DC. MA	ZT	Grant
13/07/2022	DC. MA	SA	Grant

12/07/2022	JC. AS	AH	Grant
12/07/2022	JC. AS	GA	Failed to attend
12/07/2022	PD. AS	KK	Refuse
12/07/2022	AS. DA	KS	Grant
12/07/2022	AS. DA	AW	Failed to attend
12/07/2022	AS. DA	NS	Refuse
11/07/2022	JC. KR	MA	Grant
11/07/2022	JC. KR	KC	Grant
11/07/2022	JC. KR	ZP	Refuse
11/07/2022	PD. MA	MH	Grant
11/07/2022	PD. MA	LB	Grant
11/07/2022	PD. MA	AS	Grant
08/07/2022	AS. AS	SM	Grant
08/07/2022	AS. AS	OO	Grant
08/07/2022	AS. AS	IA	Refuse
07/07/2022	EC. MA	MA	Refuse
07/07/2022	EC. MA	TM	Grant
07/07/2022	EC. MA	TH	Grant

06/07/2022	DC. SS	GM	Grant
06/07/2022	DC. SS	AC	Refuse
06/07/2022	AS. LW	ZH	Refuse
06/07/2022	AS. LW	MK	Refuse
06/07/2022	AS. LW	IB	Refuse
05/07/2022	PD. KR	MK	Failed to attend
05/07/2022	PD. KR	KR	Grant
05/07/2022	PD. KR	MG	Grant
04/07/2022	DC. KR	MA	Refuse
04/07/2022	OS. LW	MR	Grant
04/07/2022	OS. LW	MK	Grant
30/06/2022	AS. MA	AH	Grant
30/06/2022	WH. MA	AM	Grant
30/06/2022	WH. MA	UH	Refuse
30/06/2022	WH. MA	PH	Refuse
29/06/2022	AS. KR	MK	Refuse
29/06/2022	AS. KR	WA	Grant
29/06/2022	AS. KR	MO	Grant

28/06/2022	OS. KR	AS	Grant
28/06/2022	OS. KR	AY	Grant
28/06/2022	OS. KR	YK	Grant
28/06/2022	AS. DA	LS	Grant
28/06/2022	AS. DA	MA	Refuse
27/06/2022	JC. KR	SD	Grant
27/06/2022	JC. KR	MA	Grant
27/06/2022	JC. KR	MA	Grant
27/06/2022	JC. KR	MH	Grant
27/06/2022	JC. KR	AI	Grant
27/06/2022	JC. KR	MA	Defer
23/06/2022	EC. RM	AM	Refuse
23/06/2022	EC. RM	DB	Defer
23/06/2022	JC. LW	MS	Grant
23/06/2022	JC. LW	AOA	Grant
23/06/2022	JC. LW	AA	Grant
22/06/2022	AS. RM	MH	Refuse
22/06/2022	AS. RM	AA	Grant

22/06/2022	AS. RM	MNA	Grant
22/06/2022	DC. LW	AJH	Grant
22/06/2022	PD. LW	LN	Grant
22/06/2022	PD. LW	KM	Grant
21/06/2022	JC. LW	BK	Refuse
21/06/2022	AS. LW	AR	Refuse
21/06/2022	PD. LW	AH	Grant
20/06/2022	AS. KR	WA	Grant
20/06/2022	AS. KR	HG	Grant
20/06/2022	AS. KR	PEK	Grant
16/06/2022	PD. AS	FS	Grant
16/06/2022	PD. AS	TA	Refuse
16/06/2022	PD. AS	CG	Grant
16/06/2022	PD. AS	MY	Grant
15/06/2022	AS. LW	AS	Grant
15/06/2022	AS. LW	TS	Defer
15/06/2022	AS. LW	MC	Grant
14/06/2022	AS. DA	MA	Refuse

14/06/2022	AS. DA	FO	Refuse
14/06/2022	AS. DA	JT	Grant
13/06/2022	JC. KR	HR	Refuse
13/06/2022	JC. KR	SS	Grant
13/06/2022	JC. KR	OA	Refuse
13/06/2022	EC. AW	AJB	Refuse
09/06/2022	JH. RM	SM	Grant
09/06/2022	JH. RM	MH	Grant
08/06/2022	AS. PV	JG	Grant
08/06/2022	PD. PV	MC	Grant
08/06/2022	OS. PV	JJ	Grant
08/06/2022	GB. LW	EK	Refuse
08/06/2022	PD. LW	YD	Grant
08/06/2022	PD. LW	DG	Grant
07/06/2022	PD. PV	DN	Grant
07/06/2022	PD. PV	SR	Refuse
07/06/2022	PD. PV	MN	Grant
07/06/2022	OS. KR	CH	Refuse

07/06/2022	OS. KR	BH	Grant
07/06/2022	OS. KR	NT	Grant
06/06/2022	AS. AS	SM	Grant
06/06/2022	AS. AS	MU	Defer
06/06/2022	AS. AS	AM	Grant
01/06/2022	DC. DA	MS	Grant
01/06/2022	DC. DA	US	Grant
01/06/2022	DC. DA	SR	Refuse
01/06/2022	PD. JB	SM	Refuse
01/06/2022	PD. JB	SB	Grant
31/05/2022	AS. PV	AS	Defer
31/05/2022	OS. PV	MA	Grant
31/05/2022	OS. PV	MY	Grant
31/05/2022	OS. DA	VK	Refuse
31/05/2022	OS. DA	YY	Refuse
31/05/2022	OS. DA	ZS	Refuse
30/05/2022	JC. KR	MR	Grant
30/05/2022	JC. KR	AH	Grant

30/05/2022	JC. KR	MK	Grant
30/05/2022	AS. PV	UZ	Refuse
30/05/2022	AS. PV	TB	Defer
30/05/2022	AS. PV	AH	Grant
26/05/2022	JC. RM	AT	Grant
26/05/2022	JC. RM	IA	Grant
26/05/2022	JC. RM	MY	Refuse
25/05/2022	OS. PV	AA	Grant
25/05/2022	OS. PV	IA	Refuse
25/05/2022	AS. AW	HA	Grant
25/05/2022	AS. AW	AS	Grant
25/05/2022	AS. AW	GD	Grant
24/05/2022	DC. PV	EA	Refuse
24/05/2022	DC. PV	MK	Refuse
24/05/2022	DC. PV	DR	Grant
24/05/2022	PD. KR	AM	Defer
24/05/2022	PD. KR	JM	Grant
24/05/2022	PD. KR	MZ	Grant

23/05/2022	AS. PV	AA	Defer
23/05/2022	AS. PV	AH	Refuse
23/05/2022	AS. PV	HA	Defer
20/05/2022	AS. DA	BN	Refuse
20/05/2022	PD. RM	AM	Grant
20/05/2022	PD. RM	AM	Defer
20/05/2022	PD. RM	PB	Grant
19/05/2022	JC. AS	ZH	Grant
19/05/2022	JC. AS	OS	Grant
19/05/2022	JH. JB	TA	Refuse
18/05/2022	PD. PV	TA	Grant
18/05/2022	PD. PV	SY	Grant
18/05/2022	PD. PV	SS	Grant
18/05/2022	AS. JB	IK	Refuse
17/05/2022	AS. PV	ZK	Grant
17/05/2022	AS. PV	HR	Refuse
17/05/2022	AS. PV	WR	Grant
16/05/2022	DC. KR	FM	Refuse

16/05/2022	DC. KR	MA	Grant
16/05/2022	DC. KR	HR	Grant
16/05/2022	AS. PV	RA	Failed to attend
16/05/2022	AS. PV	MH	Grant
13/05/2022	EC. AS	SA	Grant
13/05/2022	EC. AS	TB	Refuse
13/05/2022	EC. AS	ZK	Refuse
12/05/2022	JC. RM	KM	Grant
12/05/2022	JC. RM	GS	Grant
12/05/2022	JC. RM	WS	Grant
12/05/2022	AS. PV	MA	Refuse
12/05/2022	AS. PV	MB	Refuse
12/05/2022	AS. PV	AI	Failed to attend
11/05/2022	DC. PV	FNM	Grant
11/05/2022	DC. PV	A	Grant
11/05/2022	AS. LW	ASH	Grant
10/05/2022	PD. KR	TK	Refuse
10/05/2022	PD. KR	EB	Grant

10/05/2022	PD. KR	NA	Grant
09/05/2022	JC. KR	YA	Grant
09/05/2022	JC. KR	AH	Grant
09/05/2022	JC. KR	AA	Grant
06/05/2022	AS. RM	SA	Refuse
06/05/2022	AS. RM	CW	Refuse
05/05/2022	OS. AS	MA	Grant
05/05/2022	JH. AS	AR	Grant
05/05/2022	OS. AS	AR	Refuse
04/05/2022	PD. PV	YE	Grant
04/05/2022	PD. PV	HR	Grant
04/05/2022	PD. PV	SS	Refuse
03/05/2022	WH. DA	WA	Refuse
03/05/2022	WH. DA	AA	Grant
03/05/2022	WH. DA	AS	Grant
29/04/2022	OS. JB	MA	Grant
29/04/2022	OS. JB	LD	Refuse
29/04/2022	OS. JB	MW	Refuse

27/04/2022	PD. PV	IH	Grant
27/04/2022	PD. PV	MS	Grant
27/04/2022	PD. PV	MG	Grant
27/04/2022	AS. LW	AK	Refuse
27/04/2022	AS. LW	TT	Grant
27/04/2022	AS. LW	SK	Refuse
26/04/2022	JH. KR	KQ	Grant
26/04/2022	JH. KR	AS	Grant
26/04/2022	JH. KR	MA	Grant
25/04/2022	DC. KR	SS	Grant
25/04/2022	DC. KR	BH	Grant
25/04/2022	DC. KR	IH	Grant
25/04/2022	JH. PV	SA	Grant
25/04/2022	JH. PV	IAB	Refuse
22/04/2022	PD. DA	RD	Grant
22/04/2022	PD. DA	AG	Grant
22/04/2022	PD. DA	MK	Grant
22/04/2022	JH. AS	ZB	Defer

22/04/2022	JH. AS	NG	Grant
21/04/2022	AS. AS	HS	Refuse
21/04/2022	AS. AS	MM	Refuse
20/04/2022	EC. PV	RB	Grant
20/04/2022	EC. PV	TS	Refuse
20/04/2022	EC. PV	AB	Defer
20/04/2022	WH. JB	WS	Refuse
20/04/2022	WH. JB	PD	Refuse
19/04/2022	JC. PV	MH	Grant
19/04/2022	JC. PV	SS	Refuse
19/04/2022	JC. PV	MC	Grant
19/04/2022	JH. DA	IA	Refuse
19/04/2022	AS. DA	HA	Refuse
19/04/2022	JH. DA	MS	Refuse
14/04/2022	JH. RM	MH	Defer
14/04/2022	JH. RM	OA	Grant
14/04/2022	JH. RM	AA	Refuse
14/04/2022	OS. JB	AA	Grant

14/04/2022	OS. JB	MA	Refuse
14/04/2022	OS. JB	AS	Grant
13/04/2022	JH. PV	JK	Refuse
13/04/2022	JH. PV	HH	Refuse
13/04/2022	JH. PV	KG	Grant
13/04/2022	WH. LW	MA	Refuse
13/04/2022	JH. LW	HA	Grant
12/04/2022	AS. PV	SB	Grant
12/04/2022	AS. PV	MM	Refuse
12/04/2022	AS. PV	JA	Grant
12/04/2022	PD. KR	MAY	Grant
12/04/2022	PD. KR	BH	Grant
12/04/2022	PD. KR	MAF	Grant
08/04/2022	DC. RM	NJ	Refuse
08/04/2022	DC. RM	MH	Grant
07/04/2022	PD. JB	SD	Refuse
07/04/2022	PD. JB	SS	Grant
07/04/2022	PD. JB	MY	Grant

06/04/2022	JH. PV	RK	Refuse
06/04/2022	JH. PV	SI	Grant
06/04/2022	JH. PV	MJ	Grant
06/04/2022	DC. JB	YH	Grant
06/04/2022	AS. JB	QM	Refuse
05/04/2022	AS. PV	AR	Grant
05/04/2022	AS. PV	AK	Defer
05/04/2022	AS. PV	MV	Grant
05/04/2022	JH. DA	SD	Grant
05/04/2022	JH. DA	UD	Grant
05/04/2022	JH. DA	SM	Refuse
04/04/2022	AS. PV	RR	Grant
04/04/2022	AS. PV	EH	Refuse

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HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER
REVIEW HEARINGS

Date of Hearing	Employee	Hearing Type	Applicant	Outcome
31/03/2023	GB . DA	Review	AM	Defer
30/03/2023	LJ. MAK	Review	CJH	Revocation - Immediate Effect
30/03/2023	LJ. DA	Review	III	Revocation - Immediate Effect
29/03/2023	LJ. DS	Review	IA	Revocation - Immediate Effect
29/03/2023	LJ. DS	Review	JSK	Suspension
29/03/2023	LJ.	Review prior to renewal	GID	Grant Renewal/Written Warning
28/03/2023	LJ. RM	Review	KFR	Suspended Immediate Effect
28/03/2023	LJ.	Review	SMM	Revocation
27/03/2023	LJ. CS	Review	ROO	Defer
27/03/2023	LJ. AB	Review	MN	Suspended Immediate Effect
27/03/2023	LJ. AB	Review	MTS	Revocation - Immediate Effect
24/03/2023	JH. AW	Review	MM	Revocation - Immediate Effect
24/03/2023	JH. AW	Review	AMA	Suspension
24/03/2023	JH. AW	Review prior to renewal	TS	Grant Renewal
24/03/2023	JH. AW	Review	GS	Suspension
23/03/2023	LJ. AB	Review	III	Did not attend
23/03/2023	LJ. DS	Review prior to renewal	SA	Grant Renewal
23/03/2023	JH. DS	Review	IH	Revocation - Immediate Effect
22/03/2023	JH. DS	Review	MIR	Defer
22/03/2023	JH. DS	Review prior to renewal	ABI	Refuse to renew
22/03/2023	JH. DS	Review	SHA	Revocation - Immediate Effect

Appendix 3
EMPLOYEE DECISIONS 2022/2023

22/03/2023	LJ.	Review	MAS	Written warning
22/03/2023	LJ.	Review	PLV	Written warning
21/03/2023	LJ.	Review prior to renewal	SA	Did not attend
21/03/2023	LJ. LW	Review	ADK	Did not attend
21/03/2023	LJ. MAK	Review	NH	Did not attend
20/03/2023	LJ.	Review prior to renewal	SAG	Defer
20/03/2023	JH. DS	Review	AR	Defer
20/03/2023	JH. DS	Review	NY	Revocation - Immediate Effect
20/03/2023	LJ. AB	Review	MKK	Written warning
20/03/2023	JH. AB	Review prior to renewal	CJ	Written warning
20/03/2023	JH. DS	Review	SB	Written warning
17/03/2023	JH. DS	Review prior to renewal	GH	Refuse to renew
17/03/2023	JH. DS	Review	HA	Revocation
17/03/2023	JH. DS	Review	MHM	Suspension
16/03/2023	LJ.	Review prior to renewal	AMA	Defer
15/03/2023	JH. AB	Review	YN	Defer pending a Drugs Test
15/03/2023	JH. AB	Review prior to renewal	CJ	Did not attend
15/03/2023	JH. DS	Review	SSA	Revocation - Immediate Effect
15/03/2023	GB. DS	Review	AA	Revocation - Immediate Effect
15/03/2023	JH. DS	Review	MMA	Revocation - Immediate Effect
15/03/2023	JH. DS	Review	SM	Suspension
14/03/2023	GB. RM	Review	SMR	Defer
14/03/2023	LJ. DS	Review	GCHL	Defer
14/03/2023	GB. DS	Review	KK	No further action
14/03/2023	GB. DS	Review	AJA	Written warning

Appendix 3
EMPLOYEE DECISIONS 2022/2023

13/03/2023	LJ. RM	Review	CMM	Defer
13/03/2023	LJ.	Review	MHL	Did not attend
13/03/2023	LJ.	Review	NAA	Written warning
13/03/2023	GB . MAK	Review	MMC	Written warning
10/03/2023	JH. AW	Review	MDW	Revocation - Immediate Effect
10/03/2023	GB. MAK	Review	GE	Revocation - Immediate Effect
10/03/2023	JH. MAK	Review	PK	Revocation
10/03/2023	JH. MAK	Review	DWO	Suspension
09/03/2023	GB. AB	Review	JJ	Revocation - Immediate Effect
09/03/2023	GB. AB	Review	SH	Suspension
08/03/2023	JH. AB	Review	AT	Defer
08/03/2023	GB. AB	Review	AG	No further action
08/03/2023	JH. AB	Review	MSS	Revocation
08/03/2023	JH. AB	Review	BIF	Revocation
08/03/2023	LJ. CS	Review	NS	Suspension
07/03/2023	LJ.	Review	SK	Grant Renewal
07/03/2023	GB. AB	Review	DDF	No further action
07/03/2023	GB. AB	Review	JIM	Revocation - Immediate Effect
07/03/2023	LJ. LW	Review	RH	Revocation - Immediate Effect
06/03/2023	GB. AB	Review	NH	Defer
06/03/2023	LJ.	Review	JKL	Written warning
06/03/2023	LJ.	Review	FMF	Written warning
06/03/2023	LJ. AB	Review	AB	Defer
06/03/2023	GB . AB	Review	A	Defer
06/03/2023	GB . AB	Review	AM	Did not attend
06/03/2023	GB. AB	Review	ZUR	Revocation - Immediate Effect
06/03/2023	GB. AB	Review	SMC	Revocation - Immediate Effect
03/03/2023	JH. AB	Review	CAH	Defer
03/03/2023	JH. AB	Review	AB	No further action
03/03/2023	JH. AB	Review	IK	Revocation - Immediate Effect

Appendix 3
EMPLOYEE DECISIONS 2022/2023

03/03/2023	JH. AB	Review prior to renewal	MA	Grant Renewal/Written Warning
02/03/2023	LJ. AB	Review	MAR	Defer pending Crown Court
01/03/2023	JH. DS	Review	AAY	Defer
01/03/2023	JH. DS	Review	NY	Did not attend
01/03/2023	LJ.	Review prior to renewal	QA	Grant Renewal
01/03/2023	JH. MAK	Review	RKC	No further action
01/03/2023	LJ.	Review prior to renewal	AP	Grant Renewal/Written Warning
01/03/2023	LJ.	Review prior to renewal	MMK	Grant Renewal/Written Warning
01/03/2023	LJ.	Review	UT	Written warning
28/02/2023	GB. DS	Review	ES	Revocation - Immediate Effect
27/02/2023	LJ.	Review prior to renewal	FNA	Grant Renewal
27/02/2023	LJ. DS	Review	GZD	Suspension
27/02/2023	LJ. DS	Review	TK	Written warning
27/02/2023	LJ. AB	Review	KY	Written warning
27/02/2023	GB . AB	Review	IC	Defer
27/02/2023	GB . AB	Review	UAB	Defer
27/02/2023	GB . DS	Review	SM	Defer
24/02/2023	LJ. CS	Review	SAW	Revocation - Immediate Effect
24/02/2023	JH. LW	Review	AZ	Suspension
24/02/2023	LJ. MAK	Review	MMC	Did not attend
24/02/2023	JH. LEW	Review	RZV	Written warning
23/02/2023	LJ. MA	Review	AAB	Revocation - Immediate Effect
23/02/2023	LJ.	Review prior to renewal	YTT	Grant Renewal/Written Warning
23/02/2023	LJ.	Review prior to renewal	MAR	Grant Renewal/Written Warning

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EMPLOYEE DECISIONS 2022/2023

23/02/2023	LJ.	Review prior to renewal	MS	Grant Renewal/Written Warning
22/02/2023	LJ. AB	Review	AZR	Defer
22/02/2023	LJ. DS	Review	MM	No further action
22/02/2023	JH. CS	Review prior to renewal	LSH	Revocation and Refusal
22/02/2023	JH. DS	Review	IS	Revocation - Immediate Effect
22/02/2023	JH. DS	Review	MB	Revocation - Immediate Effect
22/02/2023	LJ. DS	Review	OL	Suspension
22/02/2023	JH. DS	Review	OF	Written warning
22/02/2023	JH. DS	Review	DRL	Suspension
22/02/2023	LJ. DS	Review	ASN	Suspension
22/02/2023	LJ.	Review	STB	Written warning
21/02/2023	LJ. MA	Review	JI	Defer
21/02/2023	LJ.	Review	SMA	Defer
21/02/2023	LJ. AB	Review	MAR	Did not attend
21/02/2023	LJ.	Review	FSYK	No further action
21/02/2023	LJ. MAK	Review	IAM	Suspension
20/02/2023	LJ.	Review prior to renewal	AT	Grant Renewal
20/02/2023	LJ. AB	Review	MMC	Defer - Rebooked for 06.04.2023
20/02/2023	LJ. AB	Review	AA	No further action
17/02/2023	LJ. DA	Review	ZY	Revocation - Immediate Effect
16/02/2023	GB . MAK	Review	CSS	No further action
16/02/2023	GB. AW	Review	MAB	Revocation - Immediate Effect
15/02/2023	GB. AB	Review	DMD	Suspended then No further action
15/02/2023	GB. AB	Review prior to renewal	AA	Refuse to renew
15/02/2023	GB. AB	Review	SBA	Revocation - Immediate Effect
15/02/2023	LJ. AB	Review	RMF	Revocation - Immediate Effect
15/02/2023	GB. AB	Review	JSB	Revocation - Immediate Effect

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EMPLOYEE DECISIONS 2022/2023

15/02/2023	JH. MAK	Review	HSM	Written warning
15/02/2023	LJ. AB	Review	MZS	Defer
15/02/2023	LJ. AB	Review	MA	Revocation - Immediate Effect
14/02/2023	GB . MA	Review	HHA	Defer - Due back in 24.04.2023
14/02/2023	LJ.	Review	TK	Did not attend
14/02/2023	GB. DA	Review prior to renewal	TZ	Grant Renewal
14/02/2023	GB. DA	Review prior to renewal	JML	Refuse to renew
14/02/2023	LJ. RM	Review prior to renewal	FH	Refuse to renew
14/02/2023	GB. DA	Review	HEFEN	Suspension
14/02/2023	GB. MAK	Review	MMC	Did not attend
14/02/2023	LJ.	Review prior to renewal	UZ	Grant Renewal/Written Warning
13/02/2023	LJ. AB	Review	SKS	Suspended then No further action
13/02/2023	LJ. AB	Review	QH	Revocation - Immediate Effect
13/02/2023	LJ. AB	Review	RLC	Defer
10/02/2023	LJ. DA	Review	AH	Revocation - Immediate Effect
10/02/2023	LJ. AB	Review	JA	Suspension
10/02/2023	JH. CS	Review	AJA	Defer - Due back in 26.04.2023
10/02/2023	JH. CS	Review	SM	Suspension
10/02/2023	JH. CS	Review	KK	Suspension
09/02/2023	LJ. CS	Review	IM	Revocation
09/02/2023	GB . AW	Review	RMD	Revocation - Immediate Effect
09/02/2023	GB . CS	Review	SAJ	Suspension
09/02/2023	LJ. CS	Review	MA	Did not attend
09/02/2023	LJ. CS	Review	KK	Written warning
08/02/2023	JH. AB	Review	NASA	Revocation
08/02/2023	LJ. AB	Review	AAN	Revocation - Immediate Effect

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EMPLOYEE DECISIONS 2022/2023

08/02/2023	JH. AB	Review	NS	Defer - Driver now deceased so No Further Action
08/02/2023	JH. AB	Review prior to renewal	MA	Refuse to renew
08/02/2023	JH. AB	Review	PC	Suspension
08/02/2023	JH. AB	Review	JSAL	Withdrawn
08/02/2023	JH. AB	Review	MEK	Written warning
08/02/2023	LJ.	Review prior to renewal	HA	Written warning
08/02/2023	LJ.	Review	AM	Written warning
08/02/2023	JH. AB	Review	MIY	Written warning
07/02/2023	LJ.	Review	GH	Defer
07/02/2023	GB. AB	Review	LKA	Defer
07/02/2023	LJ.	Review	BH	No further action
07/02/2023	GB. AB	Review	NS	Suspended then No further action
07/02/2023	GB . MA	Review	CSS	No further action
07/02/2023	GB . LW	Review	DKP	Written warning
07/02/2023	GB. AB	Review	MAK	Written warning
06/02/2023	LJ.	Review	NS	No further action
06/02/2023	LJ.	Review	BM	No further action
06/02/2023	LJ.	Review	MD	No further action
06/02/2023	GB. LW	Review	TAAK	Revocation - Immediate Effect
02/02/2023	LJ. DA	Review	IU	No further action
02/02/2023	LJ. AB	Review	RKB	Revocation - Immediate Effect
01/02/2023	GB . DA	Review	KAB	No further action
01/02/2023	GB. DA	Review	RMAA	Revocation - Immediate Effect
01/02/2023	JH. DA	Review	SKF	Revocation - Immediate Effect
01/02/2023	GB. DS	Review	RAZ	Suspension
01/02/2023	GB. DA	Review	MMC	Did not attend
01/02/2023	JH. DA	Review	NAV	Suspension
01/02/2023	GB. DS	Review	KJ	Suspension

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EMPLOYEE DECISIONS 2022/2023

01/02/2023	GB. DS	Review	SHI	Suspension
31/01/2023	LJ.	Review	IM	Did not attend
31/01/2023	GB. DA	Review	BPOS	Grant Renewal
31/01/2023	LJ.	Review	MAW	Suspension
31/01/2023	GB. MAK	Review	IJ	Surrendered
31/01/2023	GB. MAK	Review	AMH	Defer
31/01/2023	GB. MAK	Review	AJA	Suspended then No further action
31/01/2023	LJ.	Review	SC	Written warning
30/01/2023	LJ. AB	Review prior to renewal	AM	Grant Renewal
30/01/2023	LJ. AB	Review	JPA	Revocation - Immediate Effect
30/01/2023	LJ. AB	Review	CNF	Suspension
27/01/2023	JH. AW	Review prior to renewal	TA	Grant Renewal
27/01/2023	JH. AW	Review	JM	Revocation
27/01/2023	JH. AW	Review	CD	Suspension
26/01/2023	LJ. AB	Review prior to renewal	SN	Refuse to renew
26/01/2023	GB . AB	Review	KW	Revocation - Immediate Effect
26/01/2023	GB. AB	Review	AIM	Revocation - Immediate Effect
25/01/2023	GB. CS	Review	JIM	Did not attend
25/01/2023	GB. CS	Review	JGH	No further action
25/01/2023	GB. AB	Review	MJA	Revocation - Immediate Effect
25/01/2023	LJ. AB	Review	FMF	Suspension
25/01/2023	LJ. AB	Review	CIB	Suspension
25/01/2023	JH. CS	Review	AY	Written warning
24/01/2023	GB. MAK	Review	MA	No further action
24/01/2023	LJ. LW	Review	RR	Revocation - Immediate Effect
24/01/2023	LJ. LW	Review	MSJ	Suspension
24/01/2023	GB. LW	Review	NASA	Did not attend
24/01/2023	GB. MAK	Review	IAZ	Suspension

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EMPLOYEE DECISIONS 2022/2023

24/01/2023	LJ.	Review	PHJ	Written warning
23/01/2023	LJ. AB	Review	BT	No further action
23/01/2023	LJ. AB	Review	EM	Suspended then No further action
23/01/2023	GB. MA	Review	AK	Revocation
23/01/2023	GB. AB	Review	ACE	Did not attend
23/01/2023	LJ. AB	Review	TR	Suspension
20/01/2023	GB . DA	Review	AM	Defer
20/01/2023	GB . DA	Review	NM	Defer - Further hearing due 27.04.2023
20/01/2023	GB. DA	Review	IAA	Revocation - Immediate Effect
20/01/2023	GB . MAK	Review	TAAK	Did not attend
20/01/2023	GB. DA	Review	EPH	Written warning
18/01/2023	GB.	Review	HP	Defer - Further hearing due 19.04.2023
18/01/2023	GB. CS	Review	ACE	Defer
18/01/2023	JH. CS	Review	AH	Revocation
18/01/2023	GB. AB	Review	AS	Revocation - Immediate Effect
18/01/2023	GB. AB	Review	ASSA	Revocation - Immediate Effect
18/01/2023	LJ. CS	Review	JKC	Suspension
18/01/2023	GB. AB	Review	IE	Suspension
18/01/2023	JH. AB	Review	SR	Suspension
18/01/2023	LJ.	Review prior to renewal	MSM	Written warning
17/01/2023	LJ.	Review	HSG	No further action
17/01/2023	LJ. RM	Review	SAM	No further action
17/01/2023	GB. AB	Review	KK	Revocation
17/01/2023	GB . AW	Review	AR	Revocation - Immediate Effect
17/01/2023	GB. AB	Review	MA	Revocation - Immediate Effect
17/01/2023	LJ. RM	Review	MQ	Suspension
16/01/2023	LJ. MAK	Review prior to renewal	AT	Did not attend

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EMPLOYEE DECISIONS 2022/2023

16/01/2023	LJ. MAK	Review	NL	Revocation - Immediate Effect
16/01/2023	LJ. MAK	Review prior to renewal	PPB	Written warning
13/01/2023	JH. AW	Review prior to renewal	NS	Refuse to renew
13/01/2023	JH. AW	Review prior to renewal	OIA	Refuse to renew
13/01/2023	GB. MK	Review	JMGG	Revocation - Immediate Effect
13/01/2023	JH. AW	Review	AS	Written warning
12/01/2023	GB. AB	Review	MSA	Defer - Due back in 22.05.2023
12/01/2023	GB. AB	Review prior to renewal	HA	Refuse to renew
12/01/2023	GB . AB	Review	AA	Revocation
12/01/2023	GB. AB	Review	YI	Suspension
11/01/2023	LJ. RM	Review prior to renewal	KM	Grant Renewal
11/01/2023	JH. DA	Review prior to renewal	TSAD	Grant Renewal
11/01/2023	LJ.	Review	TUHTS	No further action
11/01/2023	GB. DA	Review	AGP	Revocation - Immediate Effect
10/01/2023	GB . LW	Review	IH	Defer
10/01/2023	LJ. LW	Review	RLA	No further action
10/01/2023	LJ. LW	Review	MI	Revocation - Immediate Effect
10/01/2023	LJ. LW	Review	AI	Written warning
09/01/2023	LJ. AB	Review	OR	No further action
09/01/2023	GB. AB	Review	AK	No further action
09/01/2023	GB. AB	Review	ZA	No further action
09/01/2023	LJ. AB	Review	AK	Suspension
09/01/2023	GB. AB	Review	PSAP	Written warning
09/01/2023	LJ. AB	Review	SS	Written warning
05/01/2023	GB . MA	Review	ATL	Defer

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05/01/2023	GB . MA	Review	UM	Revocation
04/01/2023	LJ.	Review	YASAE	No further action
04/01/2023	GB. AB	Review	KS	Defer - Further hearing due 11.04.2023
04/01/2023	GB. AB	Review prior to renewal	JJK	Defer - Further hearing due 18.05.2023
04/01/2023	LJ. AW	Review	AS	No further action
04/01/2023	GB. AB	Review	QMB	No further action
04/01/2023	GB. AB	Review	TJF	Referred to the Licensing Sub- Committee
04/01/2023	JH. AW	Review	IS	Revocation
04/01/2023	LJ.	Review	SKD	Written warning
03/01/2023	GB . AW	Review	AGP	Did not attend
03/01/2023	GB. RM	Review prior to renewal	JML	Did not attend
03/01/2023	LJ.	Review	ZM	No further action
03/01/2023	LJ. RM	Review	UD	Suspension
03/01/2023	GB. AB	Review	DDD	Suspension
03/01/2023	LJ. RM	Review	NDG	Suspension
23/12/2022	JH. AB	Review	MAH	Revocation - Immediate Effect
23/12/2022	JH. MA	Review	JJ	Revocation - Immediate Effect
23/12/2022	LJ. MA	Review	VSK	Written warning
22/12/2022	GB . MA	Review	IAB	Defer
22/12/2022	GB . DA	Review	MHM	No further action
22/12/2022	GB . AW	Review	FAC	Revocation - Immediate Effect
21/12/2022	LJ.	Review prior to renewal	RM	Grant Renewal
21/12/2022	LJ.	Review prior to renewal	MMM	Grant Renewal
21/12/2022	GB . DA	Review	BA	Revocation - Immediate Effect
21/12/2022	GB. AW	Review	UB	Defer

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EMPLOYEE DECISIONS 2022/2023

21/12/2022	GB. AW	Review	RZRK	No further action
21/12/2022	GB. AW	Review	AN	Did not attend
21/12/2022	JH. MAK	Review	NUD	Revocation - Immediate Effect
21/12/2022	GB. MAK	Review	SA	Written warning
20/12/2022	LJ.	Review	GH	Did not attend
20/12/2022	LJ.	Review prior to renewal	SA	Grant Renewal
20/12/2022	LJ. AS	Review	DRB	Revocation - Immediate Effect
20/12/2022	GB. MAK	Review	ASA	Suspension
19/12/2022	LJ.	Review	OA	No further action
19/12/2022	LJ.	Review	PBB	No further action
19/12/2022	GB . MA	Review	BAA	Revocation - Immediate Effect
19/12/2022	LJ. AB	Review	IK	Written warning
16/12/2022	GB . LW	Review	SIH	Defer
16/12/2022	GB. DA	Review	IAB	Did not attend
16/12/2022	GB. MA	Review	GOGI	No further action
16/12/2022	GB . LW	Review	WA	Revocation - Immediate Effect
16/12/2022	JH. DA	Review	JO	Suspension
15/12/2022	GB . AW	Review	SR	Defer
15/12/2022	GB. MA	Review	BAA	Did not attend
15/12/2022	JH. DA	Review	MIAM	Revocation - Immediate Effect
13/12/2022	GB. AW	Review	TYA	Surrendered
13/12/2022	LJ. AB	Review	MHA	Revocation - Immediate Effect
13/12/2022	GB. AB	Review	SM	Withdrawn
13/12/2022	GB. AB	Review	BP	No further action
13/12/2022	LJ. LW	Review	TM	Suspended then No further action
13/12/2022	LJ. LW	Review	LHB	Suspension
13/12/2022	LJ.	Review	MZ	Written warning
12/12/2022	LJ. MAK	Review	MB	Revocation - Immediate Effect
12/12/2022	LJ. MAK	Review	SPB	Suspension
12/12/2022	LJ. MAK	Review	MPJ	Surrendered

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EMPLOYEE DECISIONS 2022/2023

09/12/2022	LJ.	Review prior to renewal	TH	Grant Renewal
08/12/2022	GB .	Review	SR	Did not attend
08/12/2022	LJ.	Review	MDM	Grant Renewal
08/12/2022	GB . DA	Review	AW	Did not attend
07/12/2022	GB . AW	Review	FAC	Did not attend
07/12/2022	LJ.	Review prior to renewal	HST	Grant Renewal
07/12/2022	LJ.	Review	DHS	No further action
07/12/2022	LJ.	Review	AB	No further action
07/12/2022	JH. MAK	Review	AB	No further action
07/12/2022	GB. MAK	Review	DJB	Suspension
07/12/2022	GB. MAK	Review	AHM	Defer
07/12/2022	GB. MAK	Review	AA	No further action
06/12/2022	LJ.	Review	IM	Did not attend
06/12/2022	LJ.	Review	NM	No further action
06/12/2022	LJ.	Review	BM	No further action
06/12/2022	GB. DA	Review	ZM	No further action
06/12/2022	GB. DA	Review prior to renewal	FIB	Grant Renewal/Written Warning
06/12/2022	GB. DA	Review	MW	Revocation - Immediate Effect
06/12/2022	LJ.	Review	AR	Written warning
05/12/2022	GB . AW	Review	AW	Revocation - Immediate Effect
05/12/2022	GB . AW	Review	FMD	Revocation - Immediate Effect
05/12/2022	GB . AW	Review	NA	Revocation - Immediate Effect
02/12/2022	GB . AW	Review	SA	No further action
02/12/2022	GB . AW	Review	STL	Grant Renewal
01/12/2022	GB. LW	Review	SMAJ	Revocation - Immediate Effect
01/12/2022	GB . AB	Review	ABL	Grant Renewal
01/12/2022	GB . LW	Review	TJD	Revocation - Immediate Effect
30/11/2022	JH. CS	Review	HK	Revocation

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30/11/2022	GB . AB	Review	AW	Did not attend
30/11/2022	LJ. AB	Review	RS	Revocation
30/11/2022	JH. AW	Review	HKF	Suspension
30/11/2022	JH. CS	Review	AKJ	Written warning
28/11/2022	GB . DA	Review	TJD	Did not attend
28/11/2022	GB . AB	Review	S	Grant Renewal
24/11/2022	LJ.	Review	MKK	No further action
24/11/2022	LJ.	Review	SS	No further action
24/11/2022	LJ.	Review	FMM	Written warning
23/11/2022	LJ.	Review prior to renewal	WS	Grant Renewal
23/11/2022	LJ.	Review	SK	Grant renewal
23/11/2022	GB . NA	Review	WUH	No further action
23/11/2022	GB. AB	Review	AAS	Suspension
23/11/2022	GB. AB	Review	RK	Suspension
23/11/2022	GB . DA	Review	FMA	Revocation - Immediate Effect
23/11/2022	JH. DA	Review	MHF	Suspension
23/11/2022	LJ.	Review	MS	Written warning
22/11/2022	GB . MA	Review	PKO	Defer - Due back in 25.04.2023
22/11/2022	GB . MA	Review	CC	No further action
21/11/2022	LJ.	Review	MAA	No further action
21/11/2022	LJ. DA	Review	MAY	No further action
18/11/2022	JH. MAK	Review	AK	Suspended then No further action
18/11/2022	JH. MAK	Review	NS	No further action
18/11/2022	JH. MAK	Review	AA	Suspension
18/11/2022	GB. CS	Review	MMP	Revocation - Immediate Effect
17/11/2022	JH. AS	Review	QM	Revocation
17/11/2022	GB . MA	Review	KSM	Revocation
16/11/2022	LJ.	Review prior to renewal	ASR	Grant Renewal

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EMPLOYEE DECISIONS 2022/2023

16/11/2022	LJ. MAK	Review prior to renewal	IKM	Refuse to renew
15/11/2022	GB. N/A	Review	NH	No further action
15/11/2022	GB. N/A	Review	MT	No further action
15/11/2022	LJ.	Review	UUS	No further action
15/11/2022	GB. N/A	Review	SN	No further action
15/11/2022	GB . LW	Review	DVL	Revocation - Immediate Effect
15/11/2022	LJ. LW	Review	KAC	Suspension
14/11/2022	LJ.	Review	AH	No further action
14/11/2022	LJ. MAK	Review	MAI	Defer - Rebooked for 30.05.2023
14/11/2022	GB. MAK	Review	FMA	Did not attend
14/11/2022	LJ. MAK	Review	SMHM	Suspension
14/11/2022	GB . AW	Review	AFAS	Revocation
08/11/2022	GB. AB	Review	AMA	No further action
08/11/2022	GB. AB	Review	NRP	No further action
08/11/2022	GB. AB	Review	AC	Defer - Licence expired so No Further Action
08/11/2022	GB. MAK	Review	AS	Revocation - Immediate Effect
08/11/2022	GB . RM	Review	DAN	Revocation - Immediate Effect
08/11/2022	GB. RM	Review	DSR	Suspension
07/11/2022	GB. MAK	Review	SIH	Did not attend
07/11/2022	GB . AB	Review	FS	Revocation
07/11/2022	GB. AB	Review	JM	Suspension
03/11/2022	GB . CS	Review	AW	Did not attend
03/11/2022	GB. CS	Review	MAM	No further action
03/11/2022	GB. CS	Review prior to renewal	MJC	Refuse to renew
02/11/2022	LJ. AB	Review	TS	Grant Renewal
02/11/2022	JH. AB	Review	MYA	Revocation
02/11/2022	LJ. RM	Review	MF	No further action
02/11/2022	JH. AW	Review	SUR	No further action

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02/11/2022	GB. AW	Review	NUS	Suspension
02/11/2022	JH. RM	Review	AC	Suspension
02/11/2022	LJ.	Review prior to renewal	ABA	Written warning
01/11/2022	LJ.	Review prior to renewal	SIP	Grant Renewal
01/11/2022	LJ.	Review prior to renewal	PSB	Grant Renewal
01/11/2022	LJ. AB	Review	SAA	No further action
01/11/2022	LJ. MA	Review prior to renewal	MSA	Refuse to renew
31/10/2022	LJ. AW	Review	MH	No further action
31/10/2022	LJ. AW	Review	HQHA	No further action
31/10/2022	LJ. AW	Review	YAS	Suspension
27/10/2022	GB. MAK	Review	BPOS	Did not attend
27/10/2022	GB . DS	Review	WA	Revocation
26/10/2022	LJ.	Review prior to renewal	IKM	Did not attend
26/10/2022	LJ. N/A	Review	DHS	Did not attend
26/10/2022	LJ. N/A	Review	BSS	No further action
26/10/2022	JH. DS	Review	FM	No further action
26/10/2022	GB . DS	Review	KO	Revocation - Immediate Effect
26/10/2022	JH. DS	Review	CJH	Suspension
26/10/2022	JH. DS	Review	SIS	Suspension
26/10/2022	GB . DS	Review	AS	Written warning
25/10/2022	LJ. DS	Review	AIM	Suspended then No further action
25/10/2022	LJ. DS	Review	AW	No further action
25/10/2022	GB. DS	Review	MI	No further action
25/10/2022	LJ. DS	Review	RI	Written warning
24/10/2022	LJ. DS	Review	RA	No further action
24/10/2022	LJ. DS	Review	BK	No further action

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24/10/2022	GB . AB	Review	MBOA	Revocation - Immediate Effect
24/10/2022	GB . AB	Review	RM	Revocation - Immediate Effect
24/10/2022	LJ. DS	Review	KUKZ	Suspension
21/10/2022	GB.	Review prior to renewal	DA	No further action
21/10/2022	JH. MAK	Review	SR	Defer - Further hearing due 26.04.2023
21/10/2022	JH. AB	Review	BHU	Revocation
21/10/2022	GB. MA	Review	NA	Revocation - Immediate Effect
21/10/2022	JH. AB	Review	KU	Revocation - Immediate Effect
20/10/2022	GB. AB	Review	ZSK	Revocation - Immediate Effect
19/10/2022	GB. AB	Review	AW	Suspension
19/10/2022	GB. AB	Review	SASS	Written warning
19/10/2022	GB. AB	Review	BK	Revocation - Immediate Effect
19/10/2022	JH. RM	Review prior to renewal	AS	Written warning
18/10/2022	GB . AB	Review	BPOS	Did not attend
18/10/2022	LJ. LW	Review	OEH	Suspended then No further action
18/10/2022	LJ. LW	Review	WH	No further action
18/10/2022	LJ. LW	Review	DKS	Suspended then No further action
18/10/2022	GB. AB	Review	DJ	No further action
18/10/2022	GB . AB	Review prior to renewal	IAA	Refuse to renew
18/10/2022	GB. AB	Review	AA	Revocation - Immediate Effect
17/10/2022	GB. AW	Review	SS	Defer
17/10/2022	GB . DA	Review	FS	Did not attend
17/10/2022	LJ. DA	Review	UA	Suspended then No further action
17/10/2022	GB. AW	Review	MN	Revocation - Immediate Effect
17/10/2022	LJ. DA	Review	BH	Suspension
17/10/2022	LJ. CS	Review	SR	Suspension
14/10/2022	JH. CS	Review	MNA	Suspended then No further action

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EMPLOYEE DECISIONS 2022/2023

14/10/2022	JH. CS	Review prior to renewal	ACA	Written warning
14/10/2022	JH. CS	Review	EBY	Written warning
13/10/2022	GB . AB	Review	MN	Defer
13/10/2022	GB. AB	Review	YAS	Suspended then No further action
13/10/2022	GB. AB	Review	O	Written warning
12/10/2022	JH. AB	Review	MFO	Defer
12/10/2022	GB. AB	Review	HRMQ	Revocation
12/10/2022	JH. RM	Review	SGL	Suspension
11/10/2022	LJ.	Review prior to renewal	BWM	Grant Renewal
11/10/2022	GB . MAK	Review	GH	Suspension
11/10/2022	GB. MAK	Review	JO	No further action
11/10/2022	GB. MAK	Review	JAA	No further action
11/10/2022	GB. MAK	Review	ANC	Suspended then No further action
11/10/2022	GB. MAK	Review prior to renewal	GAA	Refuse to renew
11/10/2022	LJ. RM	Review	ARL	Suspension
11/10/2022	LJ. RM	Review	ZA	Written warning
10/10/2022	GB . AB	Review	S	Grant
10/10/2022	LJ. AB	Review	MSJ	Defer
10/10/2022	LJ. AB	Review	MM	Suspension
10/10/2022	LJ. AB	Review	DN	Written warning
10/10/2022	LJ. AB	Review	SS	Revocation
07/10/2022	JH. AB	Review	MJC	Did not attend
07/10/2022	JH. AB	Review	IH	Suspension
07/10/2022	LJ.	Review prior to renewal	MAB	Grant Renewal
07/10/2022	JH. AB	Review	SAM	Suspension
07/10/2022	LJ.	Review prior to renewal	AA	Grant Renewal

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EMPLOYEE DECISIONS 2022/2023

07/10/2022	LJ.	Review prior to renewal	JA	No further action
06/10/2022	LJ.	Review prior to renewal	NM	Grant Renewal
05/10/2022	GB. AB	Review	AH	No further action
05/10/2022	GB. AB	Review	MNA	No further action
05/10/2022	GB. AB	Review	AMA	Suspension
05/10/2022	LJ.	Review prior to renewal	ENK	Grant Renewal
05/10/2022	GB. AB	Review	SUF	Revocation - Immediate Effect
04/10/2022	GB. AB	Review	KSAA	No further action
04/10/2022	GB. AB	Review	AJD	Surrendered
04/10/2022	GB. AB	Review	SMHA	Surrendered
04/10/2022	LJ.	Review prior to renewal	AAM	Grant Renewal
04/10/2022	LJ.	Review	NS	No further action
03/10/2022	LJ. AB	Review	WBM	No further action
03/10/2022	LJ. AB	Review	AY	Suspension
03/10/2022	LJ. AB	Review	HRS	Suspension
03/10/2022	GB . AB	Review	MZ	No further action
03/10/2022	GB . AB	Review	CJM	Revocation - Immediate Effect
03/10/2022	GB . AB	Review	AA	Revocation - Immediate Effect
29/09/2022	JH. DA	Review	MF	No further action
29/09/2022	LJ.	Review prior to renewal	MN	Refuse to renew
29/09/2022	JH. DA	Review prior to renewal	KKA	Refuse to renew
29/09/2022	JH. CS	Review	AS	Suspension
29/09/2022	JH. AB	Review	DII	Written warning
28/09/2022	JH. DS	Review	SQ	Suspended then No further action

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EMPLOYEE DECISIONS 2022/2023

27/09/2022	LJ.	Review prior to renewal	WA	Grant Renewal
27/09/2022	LJ. RM	Review	SAAB	No further action
27/09/2022	LJ. DS	Review	MA	Suspension
26/09/2022	LJ. AB	Review	SL	No further action
26/09/2022	LJ. AB	Review	NH	No further action
23/09/2022	JH. MAK	Review	DII	Did not attend
22/09/2022	GB . AB	Review	RM	Did not attend
22/09/2022	GB. AB	Review	UAQ	No further action
21/09/2022	GB. DS	Review	SR	Defer
21/09/2022	LJ. DS	Review prior to renewal	NMSK	Refuse to renew
21/09/2022	JH. DS	Review	AC	Did not attend
21/09/2022	LJ.	Review	NA	No further action
21/09/2022	GB. DS	Review	MRM	Suspended then No further action
21/09/2022	GB. DS	Review	MBB	No further action
21/09/2022	LJ.	Review	AH	No further action
21/09/2022	GB. MA	Review	IMR	Written warning
20/09/2022	GB. DS	Review prior to renewal	AS	Grant Renewal/Written Warning
20/09/2022	GB. DS	Review	MKA	No further action
20/09/2022	LJ.	Review	SA	No further action
20/09/2022	LJ.	Review	GM	No further action
20/09/2022	LJ. RM	Review	SH	No further action
20/09/2022	GB. MA	Review	YY	Revocation - Immediate Effect
19/09/2022	LJ. AB	Review	MN	Did not attend
19/09/2022	GB. AB	Review	GH	Did not attend
19/09/2022	LJ. AB	Review	O	Did not attend
15/09/2022	GB. AB	Review	MWG	Suspension
15/09/2022	LJ.	Review prior to renewal	AAL	Grant Renewal

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EMPLOYEE DECISIONS 2022/2023

14/09/2022	GB. DS	Review prior to renewal	WA	Grant Renewal
14/09/2022	LJ. DS	Review	RA	No further action
14/09/2022	GB. DS	Review	SM	No further action
14/09/2022	LJ. DS	Review	MN	No further action
14/09/2022	GB. DS	Review	MNH	No further action
14/09/2022	GB. DS	Review	MZ	Suspension
13/09/2022	GB. DS	Review	JI	Defer
13/09/2022	GB. DS	Review	YI	No further action
13/09/2022	GB. AB	Review	DSS	Revocation - Immediate Effect
12/09/2022	GB. DS/AB	Review	MA	No further action
08/09/2022	GB. DS	Review	SBL	No further action
08/09/2022	GB. DS	Review	MS	No further action
08/09/2022	GB. DS	Review	ANC	Revocation
07/09/2022	GB . DS	Review	TEE	No further action
02/09/2022	JH. CS	Review	TOOO	No further action
02/09/2022	JH. CS	Review	MP	No further action
02/09/2022	JH. CS	Review	IR	Suspension
01/09/2022	GB. MA	Review	IKSK	No further action
31/08/2022	GB. MAK	Review	QA	No further action
31/08/2022	LJ.	Review prior to renewal	MN	Did not attend
31/08/2022	JH. MAK	Review	FBM	Suspended then No further action
31/08/2022	LJ.	Review	US	No further action
31/08/2022	GB. MAK	Review	KS	No further action
31/08/2022	LJ. MAK	Review	AKP	No further action
31/08/2022	GB. MAK	Review prior to renewal	MTIC	Refuse to renew
31/08/2022	JH. MA	Review	MF	Revocation
30/08/2022	LJ.	Review prior to renewal	MA	No further action

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EMPLOYEE DECISIONS 2022/2023

30/08/2022	GB. SS	Review	MM	No further action
30/08/2022	LJ. SS	Review	MF	Suspended then No further action
30/08/2022	GB. SS	Review	AWA	Suspension
28/08/2022	JH. DS	Review	NUS	Written warning
26/08/2022	LJ.	Review prior to renewal	MA	Grant Renewal
25/08/2022	GB. MAK	Review	SS	Written warning
25/08/2022	GB. MAK	Review	DRD	Revocation
24/08/2022	GB. SS	Review	SS	Surrendered
24/08/2022	GB. AB	Review	FP	Suspension
24/08/2022	LJ.	Review prior to renewal	SN	Grant Renewal
24/08/2022	LJ.	Review prior to renewal	MAA	Grant Renewal
24/08/2022	LJ.	Review prior to renewal	MAK	Grant Renewal
24/08/2022	LJ.	Review	SA	No further action
24/08/2022	JH. SS	Review	MAI	No further action
24/08/2022	JH. SS	Review	ZARH	Suspended then No further action
23/08/2022	LJ. AB	Review prior to renewal	AM	Grant Renewal
23/08/2022	LJ. AB	Review	KOE	No further action
23/08/2022	LJ.	Review prior to renewal	SI	Grant Renewal
23/08/2022	LJ. SS	Review	AR	No further action
23/08/2022	GB . SS	Review	KH	Revocation - Immediate Effect
23/08/2022	GB. SS	Review	AA	Written warning
22/08/2022	LJ. MAK	Review	MJK	Revocation - Immediate Effect
22/08/2022	LJ.	Review prior to renewal	OT	Grant Renewal
19/08/2022	JH. MAK	Review	SAH	No further action

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EMPLOYEE DECISIONS 2022/2023

19/08/2022	JH. MAK	Review	AKN	No further action
19/08/2022	JH. MAK	Review prior to renewal	AJO	Refuse to renew
18/08/2022	LJ. CS	Review	AM	Grant Renewal
17/08/2022	GB. DS	Review	SL	Defer - Booked back in for 22.05.2023
17/08/2022	GB. DS	Review	JPE	No further action
17/08/2022	GB. DS	Review	AAE	No further action
17/08/2022	LJ . DS	Review	TES	No further action
17/08/2022	JH. DS	Review	SVF	Suspension
17/08/2022	LJ.	Review prior to renewal	ZY	Grant Renewal
16/08/2022	GB. DS	Review	MWG	Did not attend
16/08/2022	GB. DS	Review	AA	No further action
16/08/2022	GB. DS	Review	AAK	Revocation - Immediate Effect
16/08/2022	LJ. RM	Review	AAA	Suspended then No further action
16/08/2022	LJ. RM	Review	UAS	Suspended then No further action
15/08/2022	LJ. MAK	Review	FA	Suspension
15/08/2022	LJ. MAK	Review	CMM	Suspension
15/08/2022	LJ. MA	Review	AUA	Withdrawn
11/08/2022	JH. AS	Review	MB	Suspension
10/08/2022	LJ. RM	Review	AAA	No further action
10/08/2022	JH. DS	Review	MA	No further action
10/08/2022	GB . DS	Review	WA	Revocation - Immediate Effect
10/08/2022	JH. DA	Review	MIAM	Suspension
10/08/2022	JH. DS	Review prior to renewal	SE	Written warning
10/08/2022	GB. DA	Review	MLM	Revocation
09/08/2022	LJ. DS	Review	AUA	Did not attend
09/08/2022	LJ.	Review prior to renewal	WA	Did not attend

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EMPLOYEE DECISIONS 2022/2023

09/08/2022	GB. DS	Review	GYH	No further action
09/08/2022	GB. DS	Review	SZ	Suspended then No further action
09/08/2022	GB. DS	Review	NGM	No further action
08/08/2022	LJ. MAK	Review	SM	Suspended then No further action
08/08/2022	LJ. MAK	Review	KH	No further action
04/08/2022	GB. DA	Review	WS	Written warning
03/08/2022	JH. DS	Review	SAA	Suspension
03/08/2022	LJ.	Review prior to renewal	MPSC	Grant Renewal
03/08/2022	LJ.	Review prior to renewal	YL	Grant Renewal
03/08/2022	JH. SS	Review	ANC	Suspended then No further action
03/08/2022	JH. SS	Review	JDM	Suspended then No further action
03/08/2022	GB. SS	Review	YTK	Revocation - Immediate Effect
03/08/2022	GB. SS	Review	IM	Revocation - Immediate Effect
03/08/2022	LJ.	Review prior to renewal	AM	Written warning
02/08/2022	GB. MAK	Review	HA	Suspension
02/08/2022	GB. MAK	Review	TEE	No further action
02/08/2022	LJ.	Review prior to renewal	MG	Grant Renewal
02/08/2022	GB. MA	Review	ZK	Written warning
01/08/2022	LJ. AW	Review prior to renewal	AM	Grant Renewal
01/08/2022	LJ.	Review prior to renewal	AFM	Grant Renewal
29/07/2022	LJ. MAK	Review prior to renewal	ZARH	Grant Renewal
29/07/2022	LJ.	Review	KA	No further action
27/07/2022	GB. SS	Review	MBH	Revocation - Immediate Effect
27/07/2022	JH. SS	Review	SPJ	Suspension

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EMPLOYEE DECISIONS 2022/2023

27/07/2022	JH. SS	Review	SH	Suspension
27/07/2022	JH. SS	Review	RS	Written warning
27/07/2022	JH. RM	Review	AH	Revocation - Immediate Effect
27/07/2022	JH. SS	Review	NJM	Revocation - Immediate Effect
26/07/2022	GB. SS	Review	CMDGB	No further action
26/07/2022	GB. SS	Review	BS	Revocation - Immediate Effect
26/07/2022	GB . MA	Review	NK	Revocation - Immediate Effect
26/07/2022	LJ. LW	Review	MA	Suspension
26/07/2022	LJ.	Review prior to renewal	SR	Written warning
20/07/2022	GB. SS	Review	AQ	Revocation - Immediate Effect
20/07/2022	JH. SS	Review	PK	Withdrawn
20/07/2022	JH. SS	Review	IS	Suspension
20/07/2022	JJ. SS	Review	NH	Written warning
19/07/2022	GB. RM	Review	MBH	Did not attend
19/07/2022	GB. SS	Review	CMDGB	Suspended then No further action
19/07/2022	GB. SS	Review	HMAG	No further action
19/07/2022	GB. SS	Review	JJ	Suspension
15/07/2022	JH. SH	Review	ZHC	No further action
15/07/2022	JH. SH	Review	DRL	Suspension
15/07/2022	JH. SH	Review	RL	Suspension
14/07/2022	LJ.	Review	SC	No further action
13/07/2022	LJ.	Review prior to renewal	SK	Grant Renewal
13/07/2022	GB. PV	Review	MS	No further action
13/07/2022	GB. PV	Review	RTK	Revocation
13/07/2022	GB. PV	Review	JSB	Suspension
12/07/2022	LJ.	Review prior to renewal	OF	Grant Renewal
12/07/2022	LJ.	Review	TA	No further action
12/07/2022	LJ.	Review	MUH	No further action

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EMPLOYEE DECISIONS 2022/2023

12/07/2022	LJ.	Review	DNO	Refuse to renew
12/07/2022	GB. LW	Review	WI	Revocation
12/07/2022	GB. AS	Review	AB	Revocation - Immediate Effect
11/07/2022	LJ.	Review	MJ	No further action
11/07/2022	LJ. MAK	Review	PNA	Revocation - Immediate Effect
11/07/2022	LJ. PV	Review	ZUR	Suspended then No further action
08/07/2022	JH. SH	Review	FB	No further action
08/07/2022	JH. SH	Review	MSF	No further action
08/07/2022	JH. SH	Review	ASN	Suspension
07/07/2022	LJ. RM	Review	AR	Did not attend
07/07/2022	LJ. PV	Review	JAL	No further action
07/07/2022	LJ. RM	Review	YJ	Revocation - Immediate Effect
07/07/2022	LJ. RM	Review	SA	Suspension
06/07/2022	JH. PV	Review	MSN	Grant Renewal
06/07/2022	JH. DA	Review	IAP	No further action
06/07/2022	GB. PV	Review	ADT	No further action
06/07/2022	GB. SS	Review	TT	Revocation
06/07/2022	LJ. SS	Review	ESO	Revocation - Immediate Effect
05/07/2022	GB.	Review prior to renewal	AJO	Did not attend
05/07/2022	GB.	Review	AA	No further action
05/07/2022	GB .	Review	RCCC	Referred to the Licensing Sub-Committee
05/07/2022	LJ. PV	Review	KM	Suspended then No further action
05/07/2022	LJ. PV	Review	GA	Suspension
01/07/2022	JH. MAK	Review	WK	No further action
30/06/2022	GB. PV	Review prior to renewal	IS	Grant Renewal
30/06/2022	GB. PV	Review prior to renewal	SR	Grant Renewal
30/06/2022	LJ. DA	Review	ZHC	Refuse to renew

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EMPLOYEE DECISIONS 2022/2023

30/06/2022	GB. AW	Review	NN	Revocation
29/06/2022	GB.	Review	AQ	Grant Renewal
29/06/2022	JH. DA	Review	SAR	Suspended then No further action
29/06/2022	LJ. DA	Review	YG	Revocation - Immediate Effect
29/06/2022	JH. DA	Review	SKF	Suspension
28/06/2022	LJ.	Review prior to renewal	SKJ	Grant Renewal
28/06/2022	LJ. AW	Review prior to renewal	BGC	Refuse to renew
28/06/2022	LJ. AW	Review	SAP	Revocation
24/06/2022	JH. DA	Review	ANC	Did not attend
24/06/2022	JH. DA	Review	JRK	Suspension
24/06/2022	JH. DA	Review	LT	Withdrawn
23/06/2022	LJ. PV	Review	MAA	Defer - Further hearing to be booked
23/06/2022	LJ.	Review prior to renewal	HS	Grant Renewal
23/06/2022	LJ. PV	Review	AA	Written warning
22/06/2022	LJ.	Review prior to renewal	MJ	Grant Renewal
22/06/2022	LJ.	Review prior to renewal	AIM	Grant Renewal
22/06/2022	JH. DA	Review	SA	Revocation
22/06/2022	JH. AS	Review	JM	Suspension
21/06/2022	LJ.	Review prior to renewal	SPA	Grant Renewal
21/06/2022	LJ.	Review prior to renewal	NAA	Grant Renewal
21/06/2022	LJ. PV	Review prior to renewal	AKA	Refuse to renew
21/06/2022	LJ. PV	Review	DWO	Suspension

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EMPLOYEE DECISIONS 2022/2023

20/06/2022	JH. RM	Review prior to renewal	SDN	Grant Renewal
17/06/2022	GB. SH	Review	AAA	No further action
17/06/2022	GB . SH	Review	NAS	Revocation
17/06/2022	JH. SH	Review	FA	Revocation - Immediate Effect
16/06/2022	GB. DA	Review	WI	Did not attend
16/06/2022	LJ.	Review prior to renewal	JP	Grant Renewal
16/06/2022	GB. DA	Review	BJH	Revocation - Immediate Effect
15/06/2022	GB. PV	Review	PIM	No further action
15/06/2022	GB . RM	Review	SI	Revocation
15/06/2022	GB. RM	Review	SW	Revocation
15/06/2022	JH. RM	Review	JPA	Suspension
14/06/2022	LJ.	Review prior to renewal	RK	Grant Renewal
14/06/2022	LJ.	Review prior to renewal	EF	Grant Renewal
13/06/2022	GB. PV	Review	QN	Revocation
13/06/2022	LJ. PV	Review	ST	Revocation - Immediate Effect
13/06/2022	JH. JB	Review	MHIQ	Suspension
13/06/2022	JH. PV	Review	SSA	Written warning
09/06/2022	GB. DA	Review	IAP	Revocation - Immediate Effect
09/06/2022	GB.	Review	BK	Written warning
08/06/2022	JH. CS	Review	ASG	No further action
08/06/2022	LJ.	Review	SA	No further action
08/06/2022	LJ.	Review	AA	No further action
08/06/2022	GB. SH	Review	NB	Revocation - Immediate Effect
07/06/2022	GB. RM	Review	MJA	Revocation - Immediate Effect
07/06/2022	GB. RM	Review	SAK	Revocation - Immediate Effect
06/06/2022	LJ.	Review	SC	No further action
06/06/2022	JH. JB	Review	SHI	Suspension

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EMPLOYEE DECISIONS 2022/2023

01/06/2022	JH. PV	Review prior to renewal	JEU	Grant Renewal
01/06/2022	JH. PV	Review prior to renewal	SH	Grant Renewal
01/06/2022	LJ.	Review prior to renewal	SSS	Grant Renewal
01/06/2022	LJ.	Review	JS	No further action
01/06/2022	JH. PV	Review	JJ	Suspension
01/06/2022	JH. RM	Review	NZ	Suspension
01/06/2022	JH. RM	Review prior to renewal	AIM	Written warning
30/05/2022	LJ.	Review prior to renewal	ZMH	Grant Renewal
30/05/2022	LJ.	Review prior to renewal	SM	Grant Renewal
30/05/2022	JH. JB	Review prior to renewal	DAD	Grant Renewal
30/05/2022	JH. JB	Review prior to renewal	MH	Grant Renewal
30/05/2022	JH. PV	Review	MM	Revocation - Immediate Effect
30/05/2022	JH. PV	Review	SAB	Revocation - Immediate Effect
30/05/2022	JH. PV	Review	AM	Suspended then No further action
27/05/2022	JH. DA	Review prior to renewal	AAK	Revocation and Refusal
26/05/2022	JH. DA	Review	MMG	Grant Renewal
26/05/2022	JH. PV	Review prior to renewal	IZB	Refuse to renew
26/05/2022	JH. DA	Review	AH	Suspended then Written Warning
25/05/2022	JH. PV	Review	RR	Suspended then No further action
25/05/2022	JH. JB	Review	MAH	Suspended then No further action

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EMPLOYEE DECISIONS 2022/2023

24/05/2022	JH. RM	Review prior to renewal	Wafa	Grant Renewal
24/05/2022	JH. PV	Review	JRW	Suspension
24/05/2022	JH. PV	Review	FU	Suspension
24/05/2022	JH. RM	Review	RH	Suspension
23/05/2022	JH. JB	Review	JJ	Did not attend
23/05/2022	JT. JB	Review	MAH	No further action
23/05/2022	JH. PV	Review	JRW	Suspension
19/05/2022	GB. SH	Review	RCCC	Did not attend
19/05/2022	JT. PV	Review prior to renewal	MM	Refuse to renew
19/05/2022	GB. PV	Review	SDL	Revocation - Immediate Effect
19/05/2022	GB. PV	Review	RGC	Suspension
18/05/2022	GB. RM	Review	MF	No further action
18/05/2022	JT. DA	Review	AFW	Suspended then No further action
17/05/2022	GB. LW	Review	FHK	No further action
17/05/2022	GB . LW	Review	SKA	No further action
16/05/2022	LJ. JB	Review	SDL	Did not attend
16/05/2022	GB . JB	Review	SA	Did not attend
16/05/2022	LJ.	Review prior to renewal	JYP	Grant Renewal
16/05/2022	GB . PV	Review	KA	Revocation
16/05/2022	GB. PV	Review	MA	Revocation
16/05/2022	GB. JB	Review	MS	Revocation - Immediate Effect
13/05/2022	JH. PV	Review	MA	Suspension
11/05/2022	LJ.	Review	AKB	No further action
11/05/2022	LJ. PV	Review	UB	Defer - Deferred again on 21.12.2022
10/05/2022	LJ.	Review prior to renewal	ROOO	Grant Renewal
10/05/2022	LJ.	Review	SH	Written warning

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EMPLOYEE DECISIONS 2022/2023

09/05/2022	LJ.	Review	PPSM	Grant Renewal
09/05/2022	LJ. PV	Review	MSH	Revocation - Immediate Effect
06/05/2022	LJ.	Review prior to renewal	MI	Grant Renewal
06/05/2022	LJ. PV	Review prior to renewal	MFU	Refuse to renew
04/05/2022	LJ.	Review	AS	No further action
03/05/2022	LJ.	Review prior to renewal	JA	Grant Renewal
29/04/2022	LJ. SH	Review	RH	Revocation - Immediate Effect
28/04/2022	GB. DA	Review	WK	Revocation - Immediate Effect
27/04/2022	LJ.	Review prior to renewal	AEA	Grant Renewal
27/04/2022	LJ.	Review prior to renewal	IAP	Grant Renewal
26/04/2022	LJ.	Review	SC	Did not attend
26/04/2022	GB. RM	Review	AH	No further action
26/04/2022	GB. RM	Review	ZARH	Revocation - Immediate Effect
25/04/2022	JT. PV	Review prior to renewal	DAS	Refuse to renew
21/04/2022	JT. SH	Review prior to renewal	MH	Refuse to renew
14/04/2022	GB. PV	Review	ST	Did not attend
14/04/2022	GB. DA	Review prior to renewal	MS	Grant Renewal
13/04/2022	GB. SH	Review	JA	Revocation
13/04/2022	GB. SH	Review	AA	Revocation - Immediate Effect
12/04/2022	LJ.	Review prior to renewal	BH	Grant Renewal
12/04/2022	GB. RM	Review	HY	Revocation - Immediate Effect
12/04/2022	GB. RM	Review	JAR	Revocation - Immediate Effect

Appendix 3
EMPLOYEE DECISIONS 2022/2023

11/04/2022	LJ.	Review	MJDM	Did not attend
11/04/2022	LJ.	Review prior to renewal	BSAM	Grant Renewal
11/04/2022	GB. JB	Review	ST	Revocation - Immediate Effect
08/04/2022	LJ.	Review	SAR	No further action
07/04/2022	LJ.	Review prior to renewal	GM	Grant Renewal
07/04/2022	JT. SH	Review prior to renewal	WA	Refuse to renew
06/04/2022	LJ.	Review prior to renewal	MZ	Grant Renewal
06/04/2022	LJ.	Review	NN	No further action
05/04/2022	LJ.	Review prior to renewal	HA	Grant Renewal
05/04/2022	GB. PV	Review	PKMA	Revocation - Immediate Effect
04/04/2022	LJ.	Review prior to renewal	AO	Grant Renewal
04/04/2022	LJ.	Review prior to renewal	TH	Grant Renewal
04/04/2022	GB. PV	Review	HHM	Revocation - Immediate Effect
01/04/2022	LJ.	Review prior to renewal	MMK	Grant Renewal
01/04/2022	GB. DA	Review	MNM	Revocation - Immediate Effect
01/04/2022	LJ. DA	Review	KTA	Revocation - Immediate Effect

HACKNEY CARRIAGE/PRIVATE HIRE DRIVER/PRIVATE HIRE VEHICLE OPERATOR

APPEALS TO THE COURTS

PDA = New Private Hire Vehicle Driver Licence Application

PDR = Review of Private Hire Vehicle Driver Licence Application

PHVO = Private Hire Vehicle Operator

Appellant	Type of licensing decision	Date of licensing decision	Date of hearing	Outcome	Action by
SA	PDR	11-Jun-20	27-Aug-21	Appeal Dismissed. No order made as to costs.	EM
GH	PDR	12-Dec-19	17-Sep-21	Appeal dismissed. £300 costs awarded.	EM
SM	PDA	23-Mar-21	24-Sep-21	Appeal Dismissed. 3350 costs awarded.	GB
DT	PDA	11-Nov-20	07-Jan-22	Appeal dismissed. £500 costs awarded.	AS
RA	PDR	18-Aug-21	07-Jan-22	Appeal Dismissed. £600 costs awarded.	EM
AW	PDR	23-Apr-20	21-Jan-22	Appeal Dismissed. £600 costs awarded.	EM
SM	PDR	14-Jul-21	11-Feb-22	Appeal Dismissed. £375 costs awarded	EM
MM	PDR	12-Nov-21	23-Feb-22	Appeal Dismissed. £700 costs awarded	LJ
MA	PDR	15-Nov-21	24-Feb-22	Appeal Dismissed. £550 costs awarded.	GB
DE	PDR	24-Nov-21	02-Mar-22	Appeal withdrawn.	EM
MS	PDA	18-Feb-21	04-Mar-22	Appeal Dismissed. £800 costs awarded	AS
GH	PDR	17-Oct-21	04-Mar-22	Appeal dismissed. £500 costs awarded on top of £350 in magistrates' court.	EM
KP	PDA	27-Jan-22	09-Mar-22	Appeal withdrawn	JC
SK	PDA	09-Dec-19	11-Mar-22	Appeal Dismissed. £150 costs ordered	GB
AK	PDA	15-Oct-20	11-Mar-22	Appeal Dismissed. £1200 costs ordered	JT
MA	PDR	20-Jan-21	11-Mar-22	Appeal Dismissed. £150 costs ordered	EM
MM	PDA	25-Jun-21	25-Mar-22	Appeal dismissed. £600 costs ordered.	AS
AS	PDA	30-Nov-20	25-Mar-22	Appeal dismissed. £600 costs ordered.	GB
MI	PDR	16-Nov-21	01-Apr-22	Appeal dismissed. £520 costs ordered.	GB

HACKNEY CARRIAGE/PRIVATE HIRE DRIVER/PRIVATE HIRE VEHICLE OPERATOR

APPEALS TO THE COURTS

Appellant	Type of licensing decision	Date of licensing decision	Date of hearing	Outcome	Action by
AB	PDA	23-Feb-22	13-Apr-22	Withdrawn at Court on Preliminary Hearing Date. No order made for costs.	AS
MAK	PDA	04-Mar-22	20-Apr-22	Appeal dismissed. £750 costs ordered	LJ
TW	PDA	25-Feb-22	27-Apr-22	Withdrawn at Court on Preliminary Hearing date. No order made for costs.	JT
TH	PDR	20-Jan-22	06-May-22	Appeal dismissed. No order as to costs.	GB
AC	PDR	13-Dec-21	13-May-22	Appeal dismissed. £300 costs ordered	GB
JA	PDR	13-Apr-22	18-May-22	Appeal dismissed. £1360 costs ordered	GB
SM	PDA	05-Apr-22	18-May-22	Appeal upheld. No order made for costs	JT
NS	PDR	16-Dec-21	20-May-22	Appeal upheld. No order made for costs	GB
EUH	PDA	04-Apr-22	25-May-22	Appeal dismissed. £200 costs ordered	AS
RAK	PDA	06-Apr-22	25-May-22	Appeal dismissed. £1200 costs ordered	JT
MM	PDA	11-Mar-20	27-May-22	Appeal dismissed. £200 costs ordered	JT
FA	PDR	17-Jan-22	27-May-22	Appeal dismissed. £1100 costs ordered	GB
KK	PDA	09-Dec-21	27-May-22	Appeal dismissed. £650 costs ordered	AS
RK	PDR	02-Mar-22	01-Jun-22	Appeal dismissed. £500 costs ordered	GB
AAA	PDR	13-Apr-22	23-Jun-23	Ongoing	LJ
MD	PDR	22-Dec-21	10-Jun-22	Appeal dismissed. £1500 costs ordered	GB
CN	PDR	05-Jan-22	17-Jun-22	Appeal dismissed. £1565 costs ordered	GB
BH	PDA	22-Feb-22	24-Jun-22	Appeal upheld. No order made for costs	DC
ASY	PDR	29-Jun-21	18-Nov-22	Appeal dismissed. £1586.64 costs ordered	EM
MR	PDR	15-Nov-21	12-Aug-22	Appeal dismissed. £1000 costs ordered	GB

HACKNEY CARRIAGE/PRIVATE HIRE DRIVER/PRIVATE HIRE VEHICLE OPERATOR

APPEALS TO THE COURTS

Appellant	Type of licensing decision	Date of licensing decision	Date of hearing	Outcome	Action by
YG	PDR	29-Jun-22	18-Nov-22	Appeal dismissed. £500 costs ordered	LJ
YK	PDR	3-Aug-22	11-Nov-22	Appeal dismissed. £450 costs ordered	GB
AM	PDR	20-Jul-22	24-Feb-23	Appeal withdrawn.	AS
MFY	PDA	27-Apr-22	2-Dec-22	Appeal dismissed. £1200 costs ordered	GB
ZARH	PDR	26-Apr-22	9-Sep-22	Appeal withdrawn.	GB
KM	PDR	13-May-22	23-Sep-22	Appeal dismissed. £1000 costs ordered	JH
MA	PDR	17-May-22	20-Apr-23	Appeal withdrawn. Now seeking costs	GB
OARA	PDA	17-06-22	17-Aug-22	Appeal withdrawn.	JC
ZC	PDR	30-Jun-22	16-Dec-22	Appeal dismissed. £1282.91 costs ordered	LJ
DAS	PDR	25-Apr-22	30-Sep-22	Appeal withdrawn. £1000 costs ordered	JH
NMSK	PDR	21-Sep-22	13-Jan-23	Appeal dismissed. £792.91 costs ordered	LJ
IAB	PDA	26-Apr-22	18-Nov-22	Appeal dismissed. £1734.96 costs ordered	JH
SW	PDR	15-Jun-22	10-Feb-23	Appeal dismissed. £2434.06 costs ordered	GB
RM	PDR	24-Oct-22	14-Apr-23	Appeal dismissed. £939.96 costs ordered	GB
IS	PDA	21-Sep-22	11-Aug-23	Ongoing	AS
BK	PDR	19-Oct-22	30-Jun-23	Ongoing	GB
KSM	PDR	17-Nov-22	4-Aug-23	Ongoing	GB
WA	PDR	27-Oct-22	11-Aug-23	Ongoing	GB
MW	PDR	6-Dec-22	21-Apr-23	Appeal dismissed. £1779.96 costs ordered	GB
ZAC	PDA	1-Dec-22	22-Feb-23	Appeal dismissed. No costs ordered	GB
AR	PDR	17-Jan-23	1-Sep-23	Ongoing	GB
JSD	PDR	6-Feb-23	11-Jul-23	Ongoing	PD
TAAK	PDR	7-Feb-23	26-Jul-23	Ongoing	GB
JM	PDR	27-Jan-23	26-May-23	Ongoing	JH

HACKNEY CARRIAGE/PRIVATE HIRE DRIVER/PRIVATE HIRE VEHICLE OPERATOR

APPEALS TO THE COURTS

Appellant	Type of licensing decision	Date of licensing decision	Date of hearing	Outcome	Action by
NU	PDR	7-Feb-23	14-Jul-23	Ongoing	BM
HRMQ	PDR	12-Oct-22	25-Aug-23	Ongoing	GB
QH	PDR	15-Feb-23	4-Aug-23	Ongoing	LJ
AAB	PDR	23-Feb-23	10-Nov-23	Ongoing	LJ
SMCO	PDR	6-Mar-23	1-Sep-23	Ongoing	GB
SK	PDA	21-Feb-23	21-Jul-23	Ongoing	AS
PK	PDR	10-Mar-23	18-Aug-23	Ongoing	JH
GH	PDR	17-Mar-23	29-Sep-23	Ongoing	JH
MA	PDA	03-Apr-23	29-Sep-23	Ongoing	BM
RAH	PDA	17-May-23	14-Jun-23	Ongoing	GB
MM	PDR	24-Mar-23	29-Sep-23	Ongoing	JH